

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE
MINUTES OF MEETING
MONDAY 20TH JANUARY 2025, COUNCIL CHAMBER, GALTRES CENTRE**

Present: Councillors R. Varney (Chairman), S. Shepherd, N. Madden, K. Butcher, C. Bilson, F. Johnston-Banks, C. Barnes, E. Whiteside

Clerk: Mrs J. Bentley

1.	<p>Apologies All members were present therefore there were no apologies.</p>
	<p>Public Questions or Comments No members of the public were present therefore the meeting was not adjourned.</p>
2.	<p>Clerk's Progress report</p> <ul style="list-style-type: none"> • A walk around of the Town Centre has been carried out by Councillors Varney, Butcher, County Councillor Knapton and the Clerk to identify works required • A site visit has taken place with Adam Bourne-Dimitrov from Street & Waste NYC, Councillor Butcher and the Clerk to audit the bins in the Market Place, Councillor Butcher and the Clerk also met with the NYC person responsible for emptying bins and discussed the usage of the bins in the town • The winners of Easingwold in Lights have been presented with their award and an article will be published this week in the Easingwold Advertiser • The sink hole will be repaired on 23rd January • The quote for Christmas lights storage from Acorn Lighting Services was accepted
3.	<p>Action List The action list was received and updated throughout the meeting. It was AGREED that Wifi equipment and reassessing Christmas trees on the green should be moved to the Social and Events Committee and that the Clerk should follow up with Peter Cole regarding town signage.</p>
4.	<p>Risk Assessment The Risk Assessment was received and it was RESOLVED to approve it. It was AGREED that the Clerk would investigate hacking, ransomware and the physical assault of Clerks and potentially amend the Risk Assessment and approve it by email before the end of March.</p>
5.	<p>Toilets 5.1 Quotes were received for the refurbishment of the gents and it was RESOLVED to check the quote from ADNC Projects for a breakdown of the £6,000 quote for preliminaries. It was AGREED to put this item on the full council agenda for February. 5.2 The up-to-date Register of Incidents was noted. 5.3 There were no other matters to consider.</p>
6.	<p>CCTV An update on CCTV was received from Councillors Barnes and Whiteside. The Final draft is being considered, Councillor Barnes will send it to all councillors and it will be put on the February agenda.</p>
7.	<p>Allotments 7.1 The revised allotment tenancy agreement was received and it was RESOLVED to approve it. 7.2 A quote was received from Rob Hannaway for £355 to divide the allotment and it was AGREED to approve it. 7.3 The waiting list was received and it was AGREED that Councillors Butcher and Varney and the Assistant Clerk should carry out a site visit.</p>
8.	<p>Market Place 8.1 The market place improvement plan was received from Councillor Varney and AGREED in principle. It was AGREED that 2 Stamford benches should be ordered as</p>

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	<p>soon as possible for the market place to benefit from the remaining Vibrant Market Town budget allocation before the end of March.</p> <p>8.2 Quotes were received for the tarmac in front of the Fika Rooms and it was RESOLVED that the proposed Market Place Working Group consider this when they are set up.</p> <p>8.3 Quotes for the refurbishment of the Butter Cross were received and it was RESOLVED to request more details from Rob Hannaway and that the Working Group should consider it.</p>
9.	<p>Seats & Plant pots audit</p> <p>The seats and plant pot audit from the Miscellaneous Works Contactor was considered and it was AGREED that the Clerk and Councillor Varney would carry out an inspection of the seats during the asset register inspection and consider any actions required.</p>
10.	<p>Finance & Budget Monitoring</p> <p>The financial position at 31/12/2024 was noted and no action was considered necessary.</p>
11.	<p>Vacant Commercial Premises</p> <p>An email was received from Councillor Bilson and it was AGREED that councillors should identify what vacant premises are available and send them to Councillor Varney.</p>
12.	<p>Drainage</p> <p>There were no matters to consider.</p>
13.	<p>Next meeting</p> <p>To note the next meeting is scheduled for April 14th 2025, at 7.30pm or on the rising of the Planning Committee.</p>

The meeting closed at 20.14