

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM
ON TUESDAY 15TH DECEMBER 2015

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman)
P. Nottage, G. Ellis, C. Jackson, C. Barnes, N. Madden, G.
Bingham, F. Johnston-Banks, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

15/195	APOLOGIES Apologies were received and reasons given approved from Councillors Julian Fowell and Phil Grainger
15/196	MINUTES The minutes of the 30 th November 2015 previously circulated were approved and signed. The minutes dated 17 th November 2015 were approved subject to item 15/174 being amended as follows: <i>the budget for 2015/2016 will be approved should be the budget for 2016/2017 will be approved.</i>
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were no members of the public present.
15/197	EASINGWOLD BUSINESSES Councillor Shepherd welcomed a representative from Easingwold businesses to present proposals for promoting Easingwold. It was RESOLVED that a representative of Easingwold Town Council should work with the group of businesses. Councillor Johnston-Banks was appointed. Councillor Barnes offered assistance when required.
15/198	NEIGHBOURHOOD PLAN Councillor Shepherd welcomed David Kenworthy and Michael Clarke and officially thanked them and Councillor Nottage for their work on the Neighbourhood Plan. David Kenworthy also thanked Michael Clarke. Easingwold Town Council RESOLVED that the following actions are APPROVED : 1. Easingwold Town Council converts the draft Neighbourhood Plan into a Parish Plan (referred to as a Town Plan) 2. Easingwold Town Council works closely with Hambleton District Council to influence the outcome of Hambleton District Council's emerging plan. 3. Easingwold Town Council meets with representatives of Yorkshire Water, Kyle and Ouse Drainage Board, local doctors, the Clinical Commissioning Group and NYCC to assess local infrastructure requirements. The following items will be considered at the next meeting of the Full Council on 19 th January 2016: 4. The infrastructure requirements are communicated to Hambleton District Council to inform the new emerging plan and are included in the revised future Neighbourhood Plan. 5. The Town Council prepares a press release about its decision.
15/199	SEWERAGE & SURFACE WATER PROBLEMS IN EASINGWOLD 199.1 Councillor Jackson provided an update on recent activities 199.2 It was AGREED that the group should continue with their work.
15/200	NORTH YORKSHIRE POLICE No representative was available to attend from North Yorkshire Police. The Clerk provided an update on recent activity.
15/201	CAR PARKING An update was received from Councillor Nottage and this item will be placed on February's agenda unless otherwise requested. A representative from Hambleton District Council will meet with the parking

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	committee to advise best practice for undertaking a parking survey.												
15/202	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • An email was sent to Hambleton South Neighbourhood Watch on 23/11/2015 following a request to use the colour photocopier for newsletters; request approved provided HSNW supply the paper. • The request for Easingwold Singers to place a banner on the market cross was approved however Easingwold Singers have withdrawn their request. • An email was sent on 23/11/2015 following a request from EGS Community Group to carry out Yarn Bombing; request refused. • A letter was sent to Easingwold School confirming sponsorship of a prize at Prize Giving Day on 23/11/2015; request approved for the previously agreed sum of £50.00. • An email was sent on 23/11/2015 to NYCC to confirm that Easingwold Town Council agreed to undertake responsibility for high visibility urban grass cutting. • An email was sent on 23/11/2015 to NYCC to confirm that there were no sponsorship arrangements in place for roundabouts. <p>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • Request on behalf of Easingwold Christmas Charity Market for permission to hang a banner on the Buttercross from the 30th of November; request granted under delegated powers by the Chairman on 13/11/2015. <p>• MATTERS ARISING: None</p>												
15/203	<p>CORRESPONDENCE Items of correspondence noted are listed at the end of these minutes.</p>												
15/204	<p>EMERGENCY EXPENDITURE £180 to remove hazardous branches from 2 willow trees at Millfield Park and Millfield Lane.</p>												
15/205	<p>QUEEN'S BIRTHDAY CELEBRATIONS It was RESOLVED to advertise for volunteers for a committee in the Easingwold Advertiser and on Facebook in January and for the Clerk to contact Easingwold businesses to determine any interest.</p>												
15/206	<p>COMMITTEE REPORTS & MATTERS 206.1 The report from Finance and General Purposes Committee meeting of 7th December 2015 and the Open Spaces Committee Report of 14th December 2015 were received. 206.2 Councillor Jackson was co-opted onto the Finance & General Purposes Committee.</p>												
15/207	<p>FINANCE MATTERS 207.1 The income from November was noted and the Income & Expenditure Report and Trial Balance for November 2015 were noted. 207.2 The following payments for December 2015 were APPROVED:</p> <p style="text-align: center;">LIST OF PAYMENTS DECEMBER 2015 - EASINGWOLD TOWN COUNCIL</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>T Pooley</td> <td>102822</td> <td style="text-align: right;">196.00</td> <td>Opening/Closing Toilets</td> </tr> <tr> <td>Easingwold Town Hall Co</td> <td>102823</td> <td style="text-align: right;">76.30</td> <td>Adverts</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	T Pooley	102822	196.00	Opening/Closing Toilets	Easingwold Town Hall Co	102823	76.30	Adverts
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	Ltd			
	Staples Direct	102824	94.38	Stationery
	PHS Group plc	102825	170.81	Waste Collection
	HM Revenue & Customs	102826	545.43	Tax & NI
	SLCC	102827	167.00	Annual subscription EIB voucher and MWC
	BATA	102828	65.98	materials
	E'wold & Raskelf PCC	102829	3000.00	Churchyard Maintenance
	Yorkshire Stumpgrinders Ltd	102830	180.00	Tree work
	Yorkshire Water	102831	235.59	Public toilets water/sewerage
	Planning Cooperative	102832	1050.00	Rewrite NP
	CLANNET	102833	40.00	Monthly Wifi
	Blakley Electrics Ltd	102834	270.00	Market Lights
	J Pearce	102835	640.00	Market Stalls Contract
	Petty Cash	102836	98.98	Petty Cash top up
	Staples Direct	102837	11.99	Stationery
	ETIC	DDR	22.80	Wifi
	HDC	DDR	78.00	Rates Toilets
	BT	DDR	58.62	BT Business Bill
	BT	DDR	46.80	Internet
	NY Pension Fund X3300	BP15121	464.35	Superannuation December
	Salary 1	BP15122	1090.11	Salary 1
	Salary 2	BP15123	433.40	Salary 2
	Moneysoft Ltd	BP15124	60.00	Payroll annual licence
	A Nelson	BP15125	770.00	MWC
	A & M Cleaning Services	BP15126	520.00	Cleaning toilets
	Salary 1	BP15127	18.00	Travel Expenses
	Total		10404.54	
	<p>207.3 <u>BUDGET 2016/17 : as recommended by the F&GP Committee</u> 207.3 (i) The Donations list for 2016/17 was APPROVED. 207.3 (ii) The Forecast of Outturn 2015/16 and Proposed Budget for 2016/17 were approved with an additional £7,500 factored in for 2015/16 expenditure for the community minibus donation. For the 2016/17 budget an additional £2000 was added for drainage, £2000 was added for the Queen's birthday celebrations and £2000 for car park signage bringing the total expenditure for the 2016/17 budget to £184, 817 and the income to £56,860 before consideration of the precept. 207.3 (iii) The Earmarked Reserves and final calculation were received and a final precept figure for 2016/17 was agreed at £120,247.92. It was RESOLVED that the Clerk submits this figure to Hambleton District Council before the deadline of 31st December 2015.</p>			
15/208	<p>EASINGWOLD FAIR This item was moved to the January 2016 full council meeting</p>			
15/209	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</p> <ul style="list-style-type: none"> • Planning responses to developers • The Neighbourhood Plan Terms of Reference for next steps 			

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	<ul style="list-style-type: none"> • Communication Strategy • Defibrillator 																																								
15/210	<p>TOWN REPAIRS AND MAINTENANCE The car park is flooding in the Market Square.</p>																																								
15/211	<p>PLANNING MATTERS <i>This item was taken at 8.00pm</i></p> <p>211.1 It was RESOLVED that the Planning Committee recommendations following the meeting on 14th December should be approved as set out in the following minutes of the meeting:</p> <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> <th>Applicant's name</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>15/02488/FUL</td> <td>Construction of a detached dwelling Wish to see APPROVED</td> <td>Avenue Farm, Church Avenue Easingwold</td> <td>Mr Donald Prosser-Higdon</td> </tr> <tr> <td>b</td> <td>15/02486/FUL</td> <td>Construction of a detached dwelling Wish to see APPROVED</td> <td>Avenue Farm, Church Avenue Easingwold</td> <td>Mr Donald Prosser-Higdon</td> </tr> <tr> <td>c</td> <td>15/02453/FUL</td> <td>Proposed domestic garage at the side of dwelling house Wish to see APPROVED</td> <td>45 Rosemary Court Easingwold</td> <td>Mr Ian Midgley</td> </tr> <tr> <td>d</td> <td>15/02113/LBC</td> <td>Listed Building Application for replacement non illuminated photo montage sign to front elevation of building Wish to see APPROVED</td> <td>High Society Rowntree House Market Place</td> <td>The Owner/Occupier</td> </tr> <tr> <td>e</td> <td>NY/2015/0278/FUL</td> <td>Consultation on planning application for the purposes of the erection of a new sports hall and all weather sports pitch with 4.5m high fencing and 6 No. 8m high flood light masts, together with earth screening, removal of trees and planting, new screen planting and demolition of 4 existing temporary classroom units and swimming pool. Wish to see APPROVED</td> <td>Easingwold School, York Road, Easingwold YO613EF</td> <td></td> </tr> <tr> <td>f</td> <td>15/02573/TPO</td> <td>Works to a tree covered by Tree Preservation Order 1961/13 Wish to see APPROVED</td> <td></td> <td>Mr Russell Hughes</td> </tr> <tr> <td>g</td> <td>15/00751/FUL</td> <td>Erection of garage and studio building to front of main house including rendered wall to curtilage, as amended by plans received by Hambleton Council on 1st September 2015.</td> <td>Court House Church Hill Easingwold</td> <td>Mr Chris Hourigan</td> </tr> </tbody> </table>		Ref No	Application details	Address	Applicant's name	a	15/02488/FUL	Construction of a detached dwelling Wish to see APPROVED	Avenue Farm, Church Avenue Easingwold	Mr Donald Prosser-Higdon	b	15/02486/FUL	Construction of a detached dwelling Wish to see APPROVED	Avenue Farm, Church Avenue Easingwold	Mr Donald Prosser-Higdon	c	15/02453/FUL	Proposed domestic garage at the side of dwelling house Wish to see APPROVED	45 Rosemary Court Easingwold	Mr Ian Midgley	d	15/02113/LBC	Listed Building Application for replacement non illuminated photo montage sign to front elevation of building Wish to see APPROVED	High Society Rowntree House Market Place	The Owner/Occupier	e	NY/2015/0278/FUL	Consultation on planning application for the purposes of the erection of a new sports hall and all weather sports pitch with 4.5m high fencing and 6 No. 8m high flood light masts, together with earth screening, removal of trees and planting, new screen planting and demolition of 4 existing temporary classroom units and swimming pool. Wish to see APPROVED	Easingwold School, York Road, Easingwold YO613EF		f	15/02573/TPO	Works to a tree covered by Tree Preservation Order 1961/13 Wish to see APPROVED		Mr Russell Hughes	g	15/00751/FUL	Erection of garage and studio building to front of main house including rendered wall to curtilage, as amended by plans received by Hambleton Council on 1st September 2015.	Court House Church Hill Easingwold	Mr Chris Hourigan
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		Wish to see REFUSED . The design does not fit in with the existing street scene.		
h	15/00530/FUL	Change of use car sales showroom at garage site into owners dwelling. Wish to see REFUSED . Easingwold Town Council is keen to conserve the visual appeal of the town on major entry routes and is of the view that this application is contrary to that vision.	Rose Bower Garage Thirsk Road	Mr & Mrs Chris Wiggins
i	15/02329/FUL	Replacement of 2 no. windows to rear and 1 no. Second floor window on gable end of dwelling house. Wish to see APPROVED .	Oriel Lodge Market Place Easingwold	Mr J Morris
211.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
15/212	PUBLIC TOILETS This item was moved to the January 2016 full council meeting agenda			
15/213	COUNCIL DINNER It was RESOLVED that the Clerk should investigate the cost of Hawkhill as a venue and a date in March.			
15/214	GENERAL POWER OF COMPETENCE It was NOTED that Easingwold Town Council no longer has General Power of Competence.			

The meeting closed at 21.00 pm

Signed.....

Date: 19/01/2016

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Correspondence To Note: December 2015			
Note	Date Received	From	Subject
N1	17/11/2015	HDC	HDC Planning response
N2	23/11/2015	Rural Yorkshire	Winter Weather Schemes
N3	23/11/2015	NYCC	Hambleton Area Committee Agenda
N4	24/11/2015	HDC	December Update
N5	27/11/2015	HDC	Parking and Heavy goods vehicles
N6	27/11/2015	British Legion	British Legion Conference
N7	30/11/2015	NYCC	Hambleton Area Committee Agenda
N8	30/11/2015	Yorkshire Stumpgrinders	Willow Tree on Rowan Ave
N9	30/11/2015	HDC	Willow Tree on Rowan Ave
N10	30/11/2015	HDC	Millfields Car Park extension
N11	30/11/2015	Member of public	Parking in Easingwold
N12	01/12/2015	YLCA	Smaller Authorities Transparency Fund
N13	04/12/2015	Easingwold School	Invitation to Prize Giving
N14	04/12/2015	HDC	Agenda HDC Meeting 8Dec
N15	04/12/2015	NYCC	Street Lighting Easingwold South Roundabout
N16	04/12/2015	Member of public	Easingwold Library
N17	04/12/2015	Member of public	Town Flagpole
N18	04/12/2015	NYCC	Grant offer letter Friendliness Initiative
N19	07/12/2015	Member of public	15/02384/FUL Thirsk Road
N20	07/12/2015	NYCC Pension Fund	Group meeting 27 January 2016
N21	07/12/2015	GMI Property	copy of leaflet distributed
N22	07/12/2015	NYCC	Friendliness Initiative Grant
N23	07/12/2015	Vale Radio	Promoting Easingwold
N24	16/11/2015	City of York	Minerals & Waste Joint Plan
N25	16/11/2015	NYCC	Minerals & Waste Joint Plan
N26	04/12/2015	Tesco Info	Local Community Grants