

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM
ON TUESDAY 15TH SEPTEMBER 2015

PRESENT: Councillors S. Shepherd (Chairman), C. Jackson, F. Johnston-Banks, C. Barnes, N. Madden, G. Bingham, County Councillor P. Sowray, District Councillor C. Rooke

Clerk of Meeting: Mrs Jane Bentley

15/130	APOLOGIES Apologies were received from District Councillor Nigel Knapton, Councillors Fowell, Ellis, Nottage and Tanfield.
15/131	MINUTES The minutes of the Council Meetings dated 18 th August 2015 and the Extraordinary Meeting 2 nd September 2015 were approved for signature. There were no members of the public present.
15/132	SEWERAGE & SURFACE WATER PROBLEMS IN EASINGWOLD An email from Councillor Ellis was received and the following corrections were PROPOSED by Councillor Johnston-Banks: 'The foul and surface water drainage does NOT run down Long St, and turn sharp 90° into York Rd..! It powers on as it is under a head that goes back to church hill , and carries on to the Stillington Rd and then goes through to the end of Broadlea along Ingleton Drive (as does all the sewage from Leasemires etc). Once these two have joined at the bottom of Ingleton Drive - in the back garden of #1 Thornton Close, the pipe then goes west to the York Rd pumping station. The "by pass" pipe in question along York Rd., is a 525mm (?) pipe over most of its length - but for about 10 feet or so, restricts to 300mm and then joins the main Long St / Stillington Rd pipe at right angles. There is no chance that the fast flowing water through the Long St / Stillington Rd pipes will turn sharply into the smaller 12" pipe (OK, 300mm) and go down York Rd! Most of the water in the wider (525mm) section of that by pass pipe is overflow from the main pumping station by the school in my view'. It was AGREED that a 3 step approach would be taken: 1) The dossier and letter compiled by Councillor Barnes will be sent to an agreed list of recipients including MP Kevin Hollinrake, David Rooke of the Environment Agency, the Chairman and Chief Executive of Hambleton District Council, the Chairman and Chief Executive of North Yorkshire County Council, the Chairman and Chief Executive of Yorkshire Water. It was AGREED that Councillor Barnes and the Clerk would finalise the letter and Councillor Shepherd would sign it. The letter and dossier would then be sent to the Easingwold Advertiser for publication. 2) The council will continue to obtain technical support from a drainage consultant. 3) The council will continue to exert pressure on Hambleton District Council to prevent new planning developments going ahead in problem areas.
15/133	VANDALISM 133.1 An update was received from the Clerk, following a visit from the police and Councillor Rooke provided an update on actions taken regarding vandalism on his property. 133.2 A quote was received from Exell technology to extend the CCTV coverage and APPROVED . The Clerk

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	will contact Exell to confirm the order.
15/134	NORTH YORKSHIRE POLICE No representative attended the meeting. The Clerk provided an update (ref 133.1)
15/135	CAR PARKING It was proposed that this item be carried forward to the next council meeting.
15/136	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • A letter was sent to Mr Medd requesting that the stated site for cooking hot food on Remembrance Sunday should be the same as 2014. • Easingwold in Bloom winners have been notified, presentations will be arranged once all trophies have been located. • A claim was made to Zurich Insurance for the vandalised memorial bench on 24th August 2015 and the family contacted. • The Clerk gave a statement to the police regarding the recent vandalism on 24th August 2015 • An advertisement re Gladman Developments appeal was placed in the Easingwold Advertiser on 27th August 2015 • All businesses involved in free Wifi in the Market Place have been contacted to determine interest for next year and to obtain feedback on performance and impact to date. • The Annual Return has been approved by the external auditors PKF Littejohn LLP stating that there are no issues for concern. The Annual Return has been displayed on the noticeboard along with the notice of conclusion of the audit and right to inspect the Annual Return in accordance with legal requirements for the required 14 days. • 3 quotes have been obtained for winter planting following the retirement of the current suppliers. The Clerk will place the order on Wednesday 9th September following consultation with the Miscellaneous Works Contractor. <p>b) <u>Problems reported to NYCC & HDC:</u> None</p> <p>c) <u>Town Repairs and Maintenance</u></p> <ul style="list-style-type: none"> • Councillor Jackson cut back the bush in Windross Square <p>d) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u> None</p> <ul style="list-style-type: none"> • MATTERS ARISING: Clerk to request that the Miscellaneous Works Contractor attends to the bush in Windross Square and recommends action.
15/137	<p>CORRESPONDENCE</p> <p>Items of correspondence noted are listed at the end of these minutes.</p> <p><u>Correspondence for decision:</u></p> <p>137.1 A request to hang a banner in the Market Place on behalf of Easingwold and District Art Society from 19th to the 23rd October; request APPROVED</p> <p>137.2 A request to apply for a static collection point for the Royal British Legion Poppy Appeal on Friday 30th October, Saturday 31st October, Friday 6th November, Saturday 7th November. Times from 9am until 4pm; request APPROVED</p> <p>137.3 Details of training event for Understanding the Planning System from YLCA; it was AGREED that 1 councillor and the Clerk and Assistant Clerk should attend.</p> <p>137.4 Local Councils Update request to renew annual subscription at a cost of £100; APPROVED</p>

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	<p>137.5 Request from British Legion to site the barbecue on 8th November outside Medd's; it was AGREED that the Clerk confirms to the British Legion representative that this is not council property.</p> <p>137.6 Request from a member of the public regarding housing refugees; Councillor Rooke will send details of action being undertaken by North Yorkshire Councils and Migration Yorkshire to the Clerk and the Clerk will contact the member of the public to explain action taken to date.</p> <p>137.7 Request from a member of the public to consider traffic speeding outside Easingwold School; it was AGREED that the Clerk should contact Hambleton Safety Partnership and request a speed check.</p>																												
15/138	<p>COMMUNICATIONS STRATEGY</p> <p>It was AGREED that Councillors Barnes and Shepherd should meet before December and that the item be moved to December's full council agenda.</p>																												
15/139	<p>COZIE</p> <p>An update was received from Councillor Madden informing the Council that COZIE had been closed over the summer and that he would be attending a meeting w/c 21st September and would provide an update at October's council meeting.</p>																												
15/140	<p>EMERGENCY EXPENDITURE</p> <p>To note that the Clerk authorised emergency expenditure on a drainage consultant and maps.</p>																												
15/141	<p>PUBLIC TOILETS</p> <p>141.1 A quote was received for the Wallgate Thrii unit, and it was AGREED that the council would not include commissioning works in the cost of the unit.</p> <p>141.2 A request from a contractor for payment by BACS was considered and APPROVED.</p>																												
15/142	<p>EVENTS COMMITTEE</p> <p>142.1 An email from Councillor Barnes regarding Afternoon Tea was received it was AGREED that this should be a Spring event and that the Council should look at sponsorship and sharing resources with local businesses and clubs</p> <p>142.2 It was AGREED that the Clerk should check the date of the Christmas tree light switch on and Councillor Bingham is investigating small sponsored Christmas trees on the Market Place. It was AGREED that the Clerk's office checks that the stalls and lights will be left for the Christmas market on December 5th.</p>																												
15/143	<p>COMMITTEE REPORTS</p> <p>143.1 The Open Spaces Committee meeting report 14th September 2015 was noted.</p> <p>143.2 There were no other Committee reports to note.</p> <p>143.3 The next Finance & General Purposes Committee meeting date was set for 5th October</p>																												
15/144	<p>FINANCE MATTERS</p> <p>144.1 The income for previous month and the Income & Expenditure report for August 2015 was noted</p> <p>144.2 The following payments for September were approved with the exception of the Press Green payment for £22.20 which Councillor Jackson had already paid. Councillor Jackson will be reimbursed.</p> <p>LIST OF PAYMENTS SEPTEMBER 2015</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: left;">£</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>102726</td> <td>187.38</td> <td>Adverts</td> </tr> <tr> <td>COZIE</td> <td>102742</td> <td>250.00</td> <td>Donation</td> </tr> <tr> <td>John Pearce</td> <td>102743</td> <td>640.00</td> <td>Market Stalls Contract</td> </tr> <tr> <td>NYCC</td> <td>102744</td> <td>575.00</td> <td>Licence to occupy library</td> </tr> <tr> <td>Yorkshire Stumpgrinders Ltd</td> <td>102745</td> <td>200.00</td> <td>9 Larch Rise Trees</td> </tr> <tr> <td>BATA</td> <td>102746</td> <td>17.65</td> <td>MWC materials</td> </tr> </tbody> </table>	Payee Name	Reference	£	Transaction Detail	Easingwold Town Hall Co Ltd	102726	187.38	Adverts	COZIE	102742	250.00	Donation	John Pearce	102743	640.00	Market Stalls Contract	NYCC	102744	575.00	Licence to occupy library	Yorkshire Stumpgrinders Ltd	102745	200.00	9 Larch Rise Trees	BATA	102746	17.65	MWC materials
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	CLANNET	102747	40.00	Monthly Wifi
	The George Hotel	102748	60.00	Friendliness Initiative
				Annual Duty of Care -
	PHS Group plc	102749	86.34	Toilets
	David Kenworthy	102750	50.00	NP Printing
	C Jackson	102751	29.64	Photocopying maps
	CE & CM Walker Ltd	102752	1662.00	Grass cutting
	Bow House Ltd	102753	90.00	Website hosting
				Installation of memorial
	RMJ Property Services Ltd	102754	252.00	bench
	PKF Littlejohn LLP	102755	480.00	External Audit
	Craven Services (NW) Ltd	102756	138.00	Service Toilets
	Press Green	102757	22.20	CAD prints of plans
	SLCC	102758	250.00	CILCA course
	HM Revenue & Customs	102759	493.25	Tax & NI
	Salary 1	102760	1036.94	Salary 1
	Salary 2	102761	433.40	Salary 2
	T Pooley	102762	133.00	Opening/closing toilets
	Exell Technology	102763	180.00	Download CCTV
	A & M Cleaning Services	102764	540.98	Cleaning toilets
	Richard Tanfield	102765	56.00	Opening/closing toilets
	Andrew Nelson	102766	1375.93	Miscellaneous Works
	Petty Cash	102767	95.70	Top up Petty Cash
	Easingwold Tourist Information	DDR	22.80	Wifi
	HDC	DDR	78.00	Rates
	BT	DDR	46.80	Internet Services
	BT	DDR	58.38	Telephone
	NY Pension Fund X3300	SO	441.98	Superannuation
	Total Payments		10023.37	
15/145	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA			
	There was a request that the cenotaph in the Market Place be cleaned. It was AGREED that the Clerk would write to the British Legion to arrange a meeting with Councillor Barnes to discuss potential grants.			
15/146	TOWN REPAIRS AND MAINTENANCE			
	There are pot holes near the entrance of the Galtres Centre			
	A hole has appeared in the Market Place			
	Councillor Sowray will follow up the request for double yellow lines on Crabmill Lane			
15/147	PLANNING MATTERS			
	<i>This item was taken at 8.20pm.</i>			
	147.1 It was AGREED that Planning Committee recommendations following the meeting on 2 nd September should be approved as set out in the following amended minutes of the meetings:			

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	Ref No	Application details	Address	Applicant's name
d	15/01268/FUL	Construction of a solar farm and associated infrastructure, access tracks, temporary construction compounds and security fencing Wish to see APPROVED but would note comments of statutory bodies around environmental impact, biodiversity and landscape impact.	Boscar Grange Farm Easingwold	Mr Mike Rogers - Big60Million Ltd
e	15/01740/RPN	Prior Notification for a larger home extension to the rear of the dwelling house extending 5.0m beyond the rear wall of the original dwellinghouse, 2.1m to the eaves and a maximum height of 2.8m. Wish to see APPROVED .	5 Apple Garth, Easingwold	Mr R Harvey
f	15/01821/FUL	Retrospective application for the alterations to dwelling, dormer extension, replacement windows, installation of conservation area roof lights and works to chimneys to form 2 Self contained flats Wish to POSTPONE decision until council meeting on 15 th September 2015.	Kirkstone Chapel Street Easingwold	Mr Jimmy Inman - James Inman Joinery and Building Contractor
g	15/01806/FUL	Revised application for the alterations and refurbishment of existing outdoor centre cabin with the addition of new service facilities Wish to see APPROVED .	Easingwold (Forest of Galtres) Scout Activity Centre Dawney Lane Easingwold	1st Easingwold Scout Group (Mr G Tubb)
	14/02285/FUL	Construction of 116 dwellings with associated access, open spaces and landscaping as amended by details received 30 June 2015. Wish to see REFUSED for the following reasons: 1. The Social Infrastructure of Easingwold is not in a position to accommodate further large population increases at this time. Bringing forward this development is detrimental to the Town and its services. A requirement of Sustainable development is that it should maintain or enhance the vitality of the local community. This application, at this time, will not do that. 2. The recent heavy storms showed up some of the deficiencies of the surface water rainfall disposal for Easingwold. Much of the water from North of Stillington Road outfalls across Stillington Road into Leasmire Beck which runs in-between the current housing development and the Business Park. This is in	Land to the East of Kellbalk Lane, Easingwold	Persimmon Homes (Yorkshire) Ltd – Mr Robin McGinn

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		<p>open ditch for some way until the route turns sharply in 2 directions and then enters a pipe across private land causing a restriction in its capacity & the potential for flooding.</p> <p>3. The Kyle & Ouse Drainage Board require that developers do not discharge “more than normal agricultural flows” into their drainage ditches. This can be accommodated by the developers by building-in storage facilities and discharging slowly over time, but in storm conditions when the system overloads quickly this does not work.</p> <p>4. The drainage infrastructure for Easingwold cannot currently accommodate the level of development proposed without significant upgrade.</p> <p>5. During the Neighbourhood Plan consultations earlier this year discussions were held with the Doctors from Millfield Surgery, the Dentists and the Pharmacy. It was clear from these service providers that Easingwold has a serious problem as new housing grows faster than the availability of local Social Infrastructure. Millfield Surgery was stretched, Red Lea Dentists has adopted a no more NHS patients policy and has now discarded their waiting lists and the Pharmacy is too small.</p> <p>6. The Doctors from Millfield Surgery have recently written to the Planning Inspectorate with regards to the new Gladman planning appeal. They explain clearly that “Easingwold has seen a significant increase in its population in recent years as a result of a number of large scale developments” “ At the present time health care provision is working at or close to capacity”. The comments contained in their letter equally apply to the Kellbalk Lane application. The applicants for this planning application have not held consultation with the Doctors about their plan to introduce a further 2 -300 people to the Town.</p> <p>7. The HDC Local Development Framework document (LDF) Adopted 3 April 2007 set out Settlement Proposals for Easingwold. This was reviewed in 2010 and the Allocations for Sites for Housing & Mixed Use was Adopted 21 Dec 2010. This included housing in 3 phases to maintain the on-going HDC 5 year supply of housing.</p> <p>8. Phase 2 was 2016-21 & Phase 3 was</p>		
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		<p>defined as “long term” for the period 2021 – 2026 which included land East of Oxenby Place and East of Kellbalk Lane, which is the site in this planning application.</p> <p>9. This application brings forward the development, as did Oxenby Place and represents the last allocation contained within the HDC allocation of sites for Easingwold.</p> <p>10. During the NP Public Consultation Phase 2 in March 2015 the public view was that future housing development should be “responsible & planned” and growth should be “matched by facilities”.</p> <p>11. The Town Council is asked to oppose this Kellbalk Lane application at this time on the grounds that it is premature in the Local Plan and its timing detrimental to the well-being of the Town.</p>		
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147.2 It was AGREED that Planning Committee recommendations following the meeting on 14th September should be approved as set out in the following amended minutes of the meetings:

	Ref No	Application details	Address	Applicant's name
f	15/01821/FUL	Wish to REQUEST a site visit and to put this application on the Hambleton District Planning Committee meeting in October. Retrospective application for the alterations to dwelling, dormer extension, replacement windows, installation of conservation area roof lights and works to chimneys to form 2 Self contained flats. Wish to see REFUSED . Wish to see the chimney re-instated and access to the properties inspected. Wish to ENSURE that building regulations have been met to a satisfactory standard including Fire regulations. The dormer window is out of keeping with the rest of the building. Alterations were carried out in contravention to the wishes of Easingwold Town Council.	Kirkstone Chapel Street Easingwold	Mr Jimmy Inman - James Inman Joinery and Building Contractor
h	15/01868/OUT	Outline planning permission for up to 160 residential dwellings Wish to see REFUSED . All original comments made on the letter of 3 rd June 2014 to the planning inspectorate still stand. Please see the attached letter, (appendix 1) updated with the current	Land North West of Football Ground Stillington Road, Easingwold North Yorkshire	Mr Gladman Developments

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		status of building developments on the first page. Should the development be approved, wish to ENSURE that a new surface water and drainage system fit for purpose is installed. Foul sewage storage on site should be timed to be pumped into the system when non-storm conditions apply and the pumping station to be installed underground. Wish to see the proposed pond made safe for children, more landscaping facing onto Stillington Road and a further open space. Wish to ENSURE the provision of adequate doctors, chemists and school places.		
i	15/00751/FUL	Garage and Studio porch to main house and wall to boundary REQUEST further dimensions for the studio porch as this location is inappropriate for a 2 storey development.	Court House Church Hill Easingwold North Yorkshire	Mr Chris Hourigan
j	15/01877/FUL	Proposed extension to existing dwelling Wish to see APPROVED	White House Farm Thirsk Road Easingwold North Yorkshire	Mr & Mrs Paul Caygill
k	15/01826/CAT	Proposed work to tree in Conservation Area Wish to see APPROVED	Invergarry 14 Bonneycroft Lane Easingwold North Yorkshire	Mr R J Tanner-Smith
l	15/01982/LBC	Listed Building Application for replacement window to south elevation first floor study room Wish to see APPROVED	Prospect House Market Place Easingwold North Yorkshire	Mr David Kenworthy
147.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
15/148	NEWSLETTER The Clerk provided an update on progress and it was AGREED that the newsletter would introduce the new council, the proposed Christmas activities and the Queen's birthday celebrations committee in addition to other items already agreed.			

The meeting closed at 9.25 pm

Signed.....

Date: 20/10/2015

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Correspondence To Note: September 2015			
Note	Date Received	From	Subject
N1	17/08/2015	1st Easingwold Scout Group	Easingwold outdoor Centre amendments to planning
N2	17/08/2015	Royal British Legion	Invitation to County Annual Conference
N3	17/08/2015	NY Police	Council Meeting 18th August
N4	25/08/2015	NYCC	NYCC Locality Budgets Report Link
N5	25/08/2015	Flood Risk NYCC	Heavy Rain 22/23 August
N6	25/08/2015	NHS Vale of York CCG	Partners in care update (oral and dental services)
N7	25/08/2015	NY Police	Statement and crime numbers
N8	26/08/2015	Hambleton District Council	Road Closure for Remembrance Day Parade
N9	26/08/2015	Energy Partnership	Solar Panel Scheme
N10	26/08/2015	Neighbourhood Plan Committee	Proposed Gladman Development
N11	26/08/2015	Galtres Centre	Minutes of Meeting
N12	28/08/2015	Zurich Insurance	Addition of memorial seat to policy
N13	28/08/2015	Stephenson & Son	Schedule of vehicle movements - planning application at Low Moor Farm
N14	28/08/2015	GH Smith & Sons	Easingwold Market space for vehicles
N15	28/08/2015	Member of Public	Market Stall Application
N16	01/09/2015	Hambleton & Richmondshire CAB	Notice of Annual General Meeting
N17	01/09/2015	NYCC	Hambleton Area Committee Meeting
N18	03/09/2015	Wren	Grant application
N19	03/09/2015	NYCC	Co-opted member NYCC Hambleton Area Committee
N20	03/09/2015	Zurich Insurance	Claim settlement notification of slide payment

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N21	07/09/2015	Member of Public	Request not to have 175 houses built behind Leasmire Avenue
N22	07/09/2015	Northallerton & District Voluntary Service Association	Request to display posters on the Parish notice board
N23	07/09/2015	Member of Public	Copy of a letter to the Easingwold Advertiser re: Gladman Developments
N24	07/09/2015	Member of Public	Gladman Developments Appeal