

**MINUTES OF A MEETING OF EASINGWOLD TOWN COUNCIL HELD
AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY
APRIL 18TH 2017**

PRESENT: Councillors P. Nottage, (Chairman), R. Tanfield, S. Shepherd, C. Jackson, F. Johnston-Banks, G. Bingham, G. Ellis, County Councillor P. Sowray and District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley

17/1	APOLOGIES Apologies were noted and the reasons approved from Councillors N. Madden, J. Fowell, P. Grainger and C. Barnes.
17/2	MINUTES The minutes of the Council Meeting dated 21 st March 2017 (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present who stated that heavy vehicles and traffic cutting through Easingwold to avoid the York ring road were a potential danger to parents and children in the area close to the Primary School. Long Street was also a problem which he suggested could be solved by putting a weight limit on the road. The member of the public had reported this to District Councillor Ellis who had responded and NYCC who had not yet responded. Councillor Peter Sowray agreed to take up the matter with NYCC Highways with the support of Easingwold Town Council.
17/3	NORTH YORKSHIRE POLICE The Chairman welcomed PCSO Mike Crosthwaite who provided an update. There was one report of criminal damage to a fence on Croft Close and one reported theft of alcohol from the Co-op on Long Street. There were four reports from one resident of anti-social behaviour with youths playing football in the bandstand and moving a bench into the bandstand. However it was a quiet month overall. Councillor Johnston-Banks raised a question over the car accident on Long Street which PCSO Crosthwaite agreed to investigate.
17/4	INSURANCE Quotes were received for renewing the insurance and agree the way forward. It was AGREED that the Clerk should review the quote with Zurich Insurance in light of other quotes and then proceed with Zurich Insurance.
17/5	LIBRARY UPDATE & OFFICE MOVE An update was received from Councillor Shepherd. Easingwold Community Library is open and the office move will take place on Monday 24 th April.
17/6	BUSINESS FORUM UPDATE Councillor Nottage provided an update: A website and logo has been developed by the Business Forum. They plan to hold a conference to update the rest of the businesses in Easingwold and invite them to join the Forum. It was AGREED that the Clerk would ask the Chairman of the Forum and David McKnight from Hambleton District Council to present an update at the May Council meeting.
17/7	MILLFIELDS VISION UPDATE An update was received from Councillor Nottage; a note of the meeting of the Working Group had been circulated to all councillors. It was agreed that community engagement on our proposals will be required. The next Working Group meeting in early May will include a site visit.
17/8	EVENTS GROUP UPDATE An update was received from Councillor Bingham; preparations for the May Day Market were in hand. The future of this group would be considered as part of future committee arrangements to be agreed at the Annual Council Meeting on May 16 th 2017.
17/9	TOWN HALL CLOCK CHIMES An email was received and it was RESOLVED not to pursue the project.
17/10	MATTERS ARISING AND CLERK'S PROGRESS REPORT Progress on action points from previous minutes (information items only) was noted. It was AGREED that the Clerk should telephone Snowballs again to find out when they will resume their repair work and request a more suitable mortar colour for the cobbles.

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17/11	<p>CORRESPONDENCE</p> <p>a. To note to be found at the back of the minutes.</p> <p>b. For decision</p> <table border="1" style="width: 100%;"> <tr> <th colspan="4" style="text-align: left;">Correspondence for Decision: April 2017</th> </tr> <tr> <th style="width: 10%;">No.</th> <th style="width: 20%;">Date Received</th> <th style="width: 30%;">Request From</th> <th style="width: 40%;">Request</th> </tr> <tr> <td>N1</td> <td>24/03/2017</td> <td>Cyclometrics</td> <td>Easingwold Sportive 6 August; request approved in principle but the Clerk will request further information and invite them to present their ideas at the next Council meeting.</td> </tr> <tr> <td>N2</td> <td>07/04/2017</td> <td>Sugar Mouse</td> <td>Outside furniture; request approved. It was also agreed, particularly for H&S reasons given that lots of children use Sugar Mouse, that cars should be excluded from parking directly in front of Sugar Mouse and Georgia Lilley.</td> </tr> </table>	Correspondence for Decision: April 2017				No.	Date Received	Request From	Request	N1	24/03/2017	Cyclometrics	Easingwold Sportive 6 August; request approved in principle but the Clerk will request further information and invite them to present their ideas at the next Council meeting.	N2	07/04/2017	Sugar Mouse	Outside furniture; request approved . It was also agreed, particularly for H&S reasons given that lots of children use Sugar Mouse, that cars should be excluded from parking directly in front of Sugar Mouse and Georgia Lilley.																												
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17/12	<p>RISK ASSESSMENTS</p> <p>The risk assessments of the Finance & GP, Town Centre, Open Spaces and Recreation Committees (circulated by email) were ratified.</p>																																												
17/13	<p>EMERGENCY EXPENDITURE</p> <p>It was noted that there was no emergency expenditure actioned by the Chairman/Clerk since the last meeting.</p>																																												
17/14	<p>COMMITTEE REPORTS & MATTERS</p> <p>14.1 The draft minutes from the Open Spaces Committee meeting of 20th March 2017 were received and approved and the draft minutes of the Recreation Committee on the 10th April 2017 were received. It was AGREED to move forward with the recommendations in the Recreation Committee report. It was agreed that there may be structural issues with removing the boarded out ceiling of the bandstand so this will require further investigation before we take any action. The minutes will be agreed at the May Council meeting.</p> <p>14.2 There were no other matters to consider.</p>																																												
17/15	<p>FINANCE MATTERS</p> <p>15.1 The income from previous month and the Income & Expenditure Report for March 2017 were noted.</p> <p>15.2 The accounts for payment were approved.</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS APRIL 2017</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>Lawnmower Services York Ltd</td> <td>BP170401</td> <td>£ 127.70</td> <td>Lawnmower repairs</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>BP170402</td> <td>£ 510.62</td> <td>Tax and NI</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP170403</td> <td>£ 589.19</td> <td>Superannuation</td> </tr> <tr> <td>Salary 1</td> <td>BP170404</td> <td>£ 1,543.30</td> <td>Salary 1 plus expenses</td> </tr> <tr> <td>Salary 2</td> <td>BP170405</td> <td>£ 601.69</td> <td>Salary 2 plus expenses</td> </tr> <tr> <td>Joseph Hudson</td> <td>BP170406</td> <td>£ 1,500.00</td> <td>Market Stalls contract</td> </tr> <tr> <td>JT Pooley</td> <td>BP170407</td> <td>£ 196.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>YLCA</td> <td>BP170408</td> <td>£ 115.00</td> <td>Planning seminar</td> </tr> <tr> <td>Easingwold Town Hall Company Ltd</td> <td>BP170409</td> <td>£ 30.00</td> <td>Advertisement</td> </tr> <tr> <td>BATA</td> <td>BP170410</td> <td>£ 67.54</td> <td>Miscellaneous Materials</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	Lawnmower Services York Ltd	BP170401	£ 127.70	Lawnmower repairs	HM Revenue & Customs	BP170402	£ 510.62	Tax and NI	NY Pension Fund X3300	BP170403	£ 589.19	Superannuation	Salary 1	BP170404	£ 1,543.30	Salary 1 plus expenses	Salary 2	BP170405	£ 601.69	Salary 2 plus expenses	Joseph Hudson	BP170406	£ 1,500.00	Market Stalls contract	JT Pooley	BP170407	£ 196.00	Opening/closing toilets	YLCA	BP170408	£ 115.00	Planning seminar	Easingwold Town Hall Company Ltd	BP170409	£ 30.00	Advertisement	BATA	BP170410	£ 67.54	Miscellaneous Materials
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	CLANNET	BP170411	£	83.45	Wifi
	Smith of Derby	BP170412	£	258.00	Town Clock service
	The George Hotel	BP170413	£	168.00	Friendliness initiative x 2
	A Nelson	BP170414	£	722.25	Miscellaneous Works
	Councillor	BP170415	£	1,334.94	Expenses
	Derek Moss	BP170416	£	250.00	Gully outside toilets
	A&M Cleaning	BP170417	£	520.00	Cleaning toilets
	BT	DDR	£	56.76	Business Bill
	Hambleton District Council	DDR	£	79.00	Rates
	Tree and Conifer Removal Ltd	103207	£	380.00	Tree work
	Cash	103208	£	58.31	Petty Cash
	Total		£	9,191.75	
	15.3 There were no other matters to consider.				
17/16	RADIO YORK An email was received from Radio York and it was AGREED that any ideas to best showcase a flavour of Easingwold should be sent to the Clerk and that the Clerk should circulate Councillor Jackson's email.				
17/17	TOWN REPAIRS AND MAINTENANCE Councillor Nottage suggested a Spring Clean of Easingwold. It was AGREED that Councillor Jackson would take the lead and create a list of tasks and The Clerk would put a notice in The Advertiser and on Facebook asking for volunteers from the public. Councillor Jackson raised the issue of the condition of the roads and Councillor Peter Sowray agreed to carry out a site visit with Chris Jackson. Councillor Tanfield identified a damaged sign in Millfields requiring removal.				
17/18	PLANNING MATTERS 18.1 The Town Council's response to the list of plans was AGREED as follows:				
	Ref No	Application details	Address	Applicant's name	
	a	17/00582/FUL Proposed front single storey and side two storey extensions to create more domestic space, convert games room to bed-sit facility. Wish to see APPROVED	Ashcroft, Back Lane Easingwold	Mrs Gillian Michelson	
	b	17/00519/REM Reserved matters submission for details of layout, scale, appearance and landscaping for residential development of 175 no. Dwellings It was AGREED that Councillors Tanfield and Johnston-Banks would draft a response to circulate to the Council.	Land off Stillington Road Easingwold	Kier Living	
	c	17/00351/TPO Works to a tree covered by Tree Preservation Order - 1997/12 Wish to see APPROVED	1 White Horse View Copperclay Walk Easingwold	White Horse View Care Home Shamim Elimaan	

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d	17/00319/FUL	Removal of existing garden room. Construction of two storey extension to side of dwelling. Wish to see APPROVED	Sand Lane Farm, Lund Sand Lane, Easingwold	Mr G Elsworth
e	17/00650/FUL	Alterations and extensions to house Wish to see APPROVED	Marrell 2 Police Houses, York Road, Easingwold	Mr & Mrs G Brown
f	17/00514/FUL	Change of use from car workshop to indoor car wash Wish to SUPPORT a car wash business in principle but Easingwold Town Council are unable to make a decision due to lack of information in the plan regarding drainage and an unclear business model with inadequate drawings.	Unit 3 Prospect Park, Thirsk Road, Easingwold	Mr Y Fatahi
<p>Street Naming and Numbering: 0</p> <p>Appeals to the Inspectorate: 1</p> <p>APP/G2713/W/16/3161503 Jomast Developments Land Adjacent and Rear of Police Houses, York Road, Easingwold Outline application for the construction of up to 80 dwellings, convenience store, petrol filling station and healthcare uses. It was AGREED that Councillor Nottage should attend the appeal.</p> <p><i>This item was taken at 8.00pm.</i></p> <p><i>18.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</i></p>				
17/19	<p>SUMMER PLANTING The colours for summer planting 2017 were AGREED as red white & yellow.</p>			
17/20	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Cllr Grainger's resignation was noted and it was AGREED that The Clerk will clarify the current process to fill the consequent casual vacancy. It was AGREED that the Clerk will check regulations regarding school governors and the representation of Town Councillors with Pete Dwyer in NYCC.</p>			

The meeting closed at 9.20pm

Signed.....

Date: 16/05/2017

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Correspondence to Note April 2017			
Note	Date Received	From	Subject
N1	20/03/2017	Groundwork	Millfields Pond Project
N2	24/03/2017	Vericlaim	Theft of stone Pavings - Lund Farm
N3	24/03/2017	EDCCA	Thank you for donation
N4	24/03/2017	RAF Linton on Ouse	increased aircraft activity
N5	24/03/2017	HSBC	Notification of branch closure
N6	24/03/2017	Grays Solicitors	Conversion to a limited liability partnership
N7	27/03/2017	Market Trader	Notice of termination of contract
N8	27/03/2017	Aaztec	Update of progress
N9	27/03/2017	YLCA	Digital Councils Event 25 May
N10	27/03/2017	YLCA	Latest funding and grants bulletin
N11	29/03/2017	Member of public	Millfields Open Space
N12	29/03/2017	CPRE Hambleton District	Roadside advertising signs
N13	29/03/2017	HDC	Update
N14	29/03/2017	Zurich Insurance	Policy Schedule
N15	31/03/2017	Zurich Insurance	Mid-term adjustment to insurance policy
N16	31/03/2017	Vericlaim	Theft of stone Pavings - Lund Farm
N17	31/03/2017	NHS Hambleton	end of life care service
N18	31/03/2017	Member of public	The Old Fire Station, Stillington Rd
N19	04-07-17	YLCA	2017 Governance and Accountability financial guide
N20	04-04-17	NYCC Area 2	18 month closure for Area 2 R & R works
N21	04-04-17	Groundwork	Grant ref 2958 Millfields Pond
N22	04-07-17	NYCC Police	Community Speed Watch
N23	04-07-17	Image Playgrounds	Memorial Park report
N24	04-07-17	Worplesdon Parish Council	Parish Councillor Survey
N25	04-07-17	NHS Hambleton	Notice of meeting

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N26	04-10-17	NYCC	Hambleton Area Committee - vancancies for co-opted members
N27	04-10-17	NYCC	Election of County Councillor