

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY
NOVEMBER 15th 2016**

PRESENT: Councillors P. Nottage, (Chairman), R. Tanfield, G. Ellis, N. Madden, J. Fowell, S. Shepherd, C. Jackson, C. Barnes, G. Bingham,
Clerk of Meeting: Mrs Jane Bentley

16/145	APOLOGIES Apologies were received from Councillor Grainger, Councillor Fowell and County Councillor Sowray
16/146	MINUTES The minutes of the Council Meeting dated 18 th October 2016 (already circulated) were considered and approved for signature. The meeting was adjourned to take questions through the Chairman from members of the public. There were 4 members of the public present. No questions were asked.
16/147	NORTH YORKSHIRE POLICE The Chairman welcomed PCSO Michael Crosthwaite who provided an update; there has been 1 theft of a bicycle, one attempted burglary and one shop theft. Some illegal hawkers are operating selling fish; hawkers' licenses must be signed by the Chief Constable of an Area. The Police will circulate a copy of a genuine hawker's license for information.
16/148	COMMUNITY ORCHARD A request was received from EGSG to determine the location of the community orchard and to review the results of the consultation. It was AGREED that the orchard would be sited in Millfields near Claypenny Park as in the proposed plan.
16/149	FUTURE EVENTS Councillor Bingham provided an update on future events including the Christmas market which is progressing well. It was AGREED that Councillor Bingham would produce a mock up of two signs advertising promoting Easingwold including the Friday Market for approval at the next meeting. It was AGREED that the Clerk would investigate the cost of the signs and permission to place them on the roadside.
16/150	WIFI Councillor Johnston-Banks provided an update. Equipment is installed in the Easingwold Tourist Information Centre and the council has agreed to fund the telephone line.
16/151	MEETING DATES 2017 It was AGREED that Monday 10 th April would replace Monday 17 th April for the Planning and Recreation Committee.
16/152	LIBRARY UPDATE An update was received from Councillor Shepherd. It was AGREED that the town council would pay £5,000 rent on the 1 st April 2017 for a larger office space.
16/153	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • An email was sent to on the 25th October 2016 to Cyclometrics approving their request to hold an Easingwold Cycle Sportive on the 7th May 2017. • An email was sent on 25th October 2016 to Tiddlywinks Day nursery to approve their request to borrow market stalls and arrange details of delivery. • An email was sent to the Royal British Legion to confirm the donation for Remembrance Day on 25th October 2016. • The lawn mower was purchased • The list of meeting dates was sent to the Galtres Centre on the 25th October 2016 • WB Taylor has been appointed to assist in the preparation of the 2017/2018 budget.

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b) Events in the Market Place granted under the delegated powers of the Chairman and Clerk –

- A request for a choir from Cundall Manor to change the singing in the Market Place from Friday 2nd December to Friday 9th December to raise money for St Monicas was approved.
- A request from Hambleton District Council to have a stall in the Market Cross on the 25th November to advertise the local plan consultation was approved.
- A request from NYCC to hold a recruitment event in the Market Place on the 18th November was approved.

MATTERS ARISING:

A risk assessment has been completed for the wetlands. The Specification for the Wetlands Access Feasibility Study was approved and the Clerk will request another contact name from Hambleton District Council to quote for the wetlands specification work.

The Chairman expressed thanks to Councillor Jackson and the Clerk for their work on the Skatepark. The Chairman confirmed that he had signed the Galtres Centre Asset Transfer document.

16/154 CORRESPONDENCE

a. To note may be found at the back of the minutes.

b. for decision

Correspondence for Decision: November 2016

No.	Date Received	Request From	Request
N1	16/10/2016	Member of the Public	Planters in Long Street. Approved , Clerk to investigate who owns land and request permission
N2	21/10/2016	Easingwold Town Band	Concert dates in 2017. Approved and a request was made to advertise sponsorship by the Town Council.
N3	25/10/2016	Member of the Public	Memorial bench in the market Square. Approved ; sponsorship is available for a new bench in the market square and the current bench will be left in its present position.
N4	25/10/2016	NY Police	A request for a sign and to close off the water tap in Longland's play area. Approved ; Clerk to create a laminated sign stating ' No ball games and playground for the use of under 12's. Responsibility for future signage strategy will be passed to the F&GP Committee. The police will investigate ownership of the tap.

16/155 EMERGENCY EXPENDITURE

No emergency expenditure was actioned by the Clerk since the last meeting. .

16/156 COMMITTEE REPORTS & MATTERS

156.11 The Town Centre Committee meeting reports from the 4th November and the 14th November 2016 were received.

156.2 There were no other matters to consider.

16/157 MEMBERSHIP OF THE WORKING GROUPS

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	Councillor Nottage confirmed membership of the working groups for Millfields Vision, Cobbles and Events: Events: Councillors Bingham, Johnston-Banks, Grainger and 2 members of the public plus a member of the business forum. Millfields: Councillors Nottage, Barnes, Johnston-Banks, Jackson, Shepherd, Madden and Colin Fletcher. Cobbles: Councillors Nottage, Barnes, Jackson and Michael Clarke.																																																																																																				
16/158	<p>FINANCE MATTERS</p> <p>158.1 The income from previous month and the Income & Expenditure Report for October 2016 were noted. 158.2 The accounts for payment were approved (list to be circulated prior to the meeting) subject to item 23.</p> <p>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS NOVEMBER 2016</p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>The Royal British Legion Poppy</td> <td>103120</td> <td>19.25</td> <td>Wreath</td> </tr> <tr> <td>Lawnmower Services York Ltd</td> <td>103121</td> <td>607.48</td> <td>Lawnmower & repairs</td> </tr> <tr> <td>NYCC</td> <td>103122</td> <td>270.00</td> <td>Salt bins replenishment</td> </tr> <tr> <td>CE & CM Walker Ltd</td> <td>103123</td> <td>882.00</td> <td>Grass cutting</td> </tr> <tr> <td>J Rotherham</td> <td>103124</td> <td>1368.00</td> <td>War Memorial repair</td> </tr> <tr> <td>T Pooley</td> <td>103125</td> <td>196.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>The George Hotel</td> <td>103126</td> <td>100.00</td> <td>Friendliness Initiative</td> </tr> <tr> <td>RBS Software Solutions</td> <td>103127</td> <td>135.60</td> <td>Software maintenance</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>103128</td> <td>590.94</td> <td>Adverts</td> </tr> <tr> <td>M E Willis Ltd</td> <td>103129</td> <td>27.00</td> <td>Generator hire</td> </tr> <tr> <td>BATA</td> <td>103130</td> <td>237.60</td> <td>Winter planting</td> </tr> <tr> <td>SSE</td> <td>103131</td> <td>144.56</td> <td>Electricity toilets</td> </tr> <tr> <td>CLANNET</td> <td>103132</td> <td>40.00</td> <td>Wifi</td> </tr> <tr> <td>Petty Cash</td> <td>103133</td> <td>98.27</td> <td>Petty cash</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>103134</td> <td>1927.85</td> <td>Tax & NI</td> </tr> <tr> <td>Andrew Nelson</td> <td>BP161101</td> <td>919.35</td> <td>Miscellaneous Works</td> </tr> <tr> <td>A & M Cleaning Services</td> <td>BP161102</td> <td>541.58</td> <td>Cleaning toilets</td> </tr> <tr> <td>Mr J J Hudson</td> <td>BP161103</td> <td>2002.30</td> <td>Market stalls contract & equip</td> </tr> <tr> <td>Salary 1</td> <td>BP161104</td> <td>1168.85</td> <td>Salary 1</td> </tr> <tr> <td>Salary 2</td> <td>BP161105</td> <td>3620.94</td> <td>Salary 2</td> </tr> <tr> <td>NYPF</td> <td>BP161106</td> <td>1489.62</td> <td>Superannuation</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td>54.12</td> <td>Business bill</td> </tr> <tr> <td>Hambleton District Council</td> <td>DDR</td> <td>79.00</td> <td>Rates</td> </tr> <tr> <td>Total</td> <td></td> <td>16520.31</td> <td></td> </tr> </tbody> </table> <p>158.3 There were no other matters to consider.</p>	Payee Name	Reference	Amount Paid	Transaction Detail	The Royal British Legion Poppy	103120	19.25	Wreath	Lawnmower Services York Ltd	103121	607.48	Lawnmower & repairs	NYCC	103122	270.00	Salt bins replenishment	CE & CM Walker Ltd	103123	882.00	Grass cutting	J Rotherham	103124	1368.00	War Memorial repair	T Pooley	103125	196.00	Opening/closing toilets	The George Hotel	103126	100.00	Friendliness Initiative	RBS Software Solutions	103127	135.60	Software maintenance	Easingwold Town Hall Co Ltd	103128	590.94	Adverts	M E Willis Ltd	103129	27.00	Generator hire	BATA	103130	237.60	Winter planting	SSE	103131	144.56	Electricity toilets	CLANNET	103132	40.00	Wifi	Petty Cash	103133	98.27	Petty cash	HM Revenue & Customs	103134	1927.85	Tax & NI	Andrew Nelson	BP161101	919.35	Miscellaneous Works	A & M Cleaning Services	BP161102	541.58	Cleaning toilets	Mr J J Hudson	BP161103	2002.30	Market stalls contract & equip	Salary 1	BP161104	1168.85	Salary 1	Salary 2	BP161105	3620.94	Salary 2	NYPF	BP161106	1489.62	Superannuation	BT	DDR	54.12	Business bill	Hambleton District Council	DDR	79.00	Rates	Total		16520.31	
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16/159	<p>PARKING</p> <p>An update was received from Councillor Nottage: meetings have taken place with The Enforcement Authority and also with NYCC. Easingwold is not a priority for NYCC. It was AGREED that the Clerk would investigate legal ownership status of land in the town centre. It was AGREED that The Parking Working Group would then draw up a specification to secure quotes from a traffic management consultant with a view to moving the project forward professionally.</p>																																																																																																				
16/160	<p>BUSINESS FORUM</p> <p>An update was received from Councillor Johnston-Banks No further developments had taken place.</p>																																																																																																				

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16/161	COBBLES An update from the Clerk on the cobbles was received and it was RESOLVED to move the item to the Cobbles Working Group.																																								
16/162	TOWN REPAIRS AND MAINTENANCE Stillington Road has been patched unevenly by the Breadlands allotments and the football ground.																																								
16/163	<p>PLANNING MATTERS <i>This item was taken at 8.00pm</i></p> <p>163.1 The Town Council considered the response to planning applications:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 35%;">Application details</th> <th style="width: 20%;">Address</th> <th style="width: 25%;">Applicant's name</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>16/02151/FUL</td> <td>Change of use of land for siting of an equestrian worker's mobile home and retention of static caravan as staff amenity facility Wish to see APPROVED</td> <td>Land On the South Side of Raskelf Road Easingwold</td> <td>Craig and Sara Elenor and Parratt</td> </tr> <tr> <td>b</td> <td>16/02199/FUL</td> <td>Removal of hedge installation of a field access gate and verge crossover Wish to see APPROVED</td> <td>Hollins Grove Farm Easingwold YO61 3ES</td> <td>Sykes Family Estate Sykes</td> </tr> <tr> <td>c</td> <td>16/01956/TPO</td> <td>Proposed works to trees subject to a tree preservation order 1997/12 Wish to see APPROVED</td> <td>12 Barns Wray Easingwold YO61 3RS</td> <td>Mr John Burdett</td> </tr> <tr> <td>d</td> <td>16/01940/LBC</td> <td>Application for listed building consent for replacement bay window to front of property Wish to see APPROVED</td> <td>Cadogan House Spring Street, Easingwold</td> <td>Mrs Maxine Simpson</td> </tr> <tr> <td>e</td> <td>16/02058/OUT</td> <td>Application for Outline Planning Permission (considering access) for the construction of a detached dwelling Wish to see APPROVED</td> <td>White Walls Farm Millfield Lane Easingwold</td> <td>Mr Dominic Dziurzynski</td> </tr> <tr> <td>f</td> <td>16/02296/TPO</td> <td>Works to trees covered by Tree Preservation Order 1995/07 Wish to see APPROVED</td> <td>Tudor Rose Cottage 1 Tanpit Lane Easingwold</td> <td>Mr Robin Peters</td> </tr> <tr> <td>g</td> <td>16/02292/FUL</td> <td>Demolition of existing dwelling and ancillary structures and construction of replacement dwelling and detached single garage with associated landscaping Wish to see APPROVED</td> <td>Thornridge House Husthwaite Road Easingwold</td> <td>Mr & Mrs Ainger</td> </tr> </tbody> </table> <p>163.2 Decisions on planning applications considered by Hambleton District Council and the total number of applications for new dwellings approved were noted.</p>		Ref No	Application details	Address	Applicant's name	a	16/02151/FUL	Change of use of land for siting of an equestrian worker's mobile home and retention of static caravan as staff amenity facility Wish to see APPROVED	Land On the South Side of Raskelf Road Easingwold	Craig and Sara Elenor and Parratt	b	16/02199/FUL	Removal of hedge installation of a field access gate and verge crossover Wish to see APPROVED	Hollins Grove Farm Easingwold YO61 3ES	Sykes Family Estate Sykes	c	16/01956/TPO	Proposed works to trees subject to a tree preservation order 1997/12 Wish to see APPROVED	12 Barns Wray Easingwold YO61 3RS	Mr John Burdett	d	16/01940/LBC	Application for listed building consent for replacement bay window to front of property Wish to see APPROVED	Cadogan House Spring Street, Easingwold	Mrs Maxine Simpson	e	16/02058/OUT	Application for Outline Planning Permission (considering access) for the construction of a detached dwelling Wish to see APPROVED	White Walls Farm Millfield Lane Easingwold	Mr Dominic Dziurzynski	f	16/02296/TPO	Works to trees covered by Tree Preservation Order 1995/07 Wish to see APPROVED	Tudor Rose Cottage 1 Tanpit Lane Easingwold	Mr Robin Peters	g	16/02292/FUL	Demolition of existing dwelling and ancillary structures and construction of replacement dwelling and detached single garage with associated landscaping Wish to see APPROVED	Thornridge House Husthwaite Road Easingwold	Mr & Mrs Ainger
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16/164	PLANNING CONSULTANT An update was received from Councillor Nottage. Maurice Cann has been appointed and briefed. The Working Group are meeting Maurice again on 29 th November following which Maurice will draft a response to the Local Plan Consultation for discussion with The Council on either the 5 th or 6 th December. It was AGREED that the Clerk would book meeting rooms.																																								
16/165	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA There were no items which need urgent repair/replacement under delegated powers and no less urgent items for inclusion on the agenda for the next meeting.																																								
16/166	Members of the press and public were excluded under the Public Bodies (Admission to Meetings) Act 1960 for item 23 due to the confidential nature of the business																																								
16/167	STAFFING																																								

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The Council agreed to a proposal from the Staffing Working Group on revised salaries for the Clerk and Assistant Clerk
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The meeting closed at 9.15pm

Signed.....
20th December 2016

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Correspondence to Note November 2016			
Note	Date Received	From	Subject
N1	18/10/2016	HDC	Notification of CIL payment
N2	21/1/2016	Member of public	Comments on Recreation Meeting 17th October
N3	21/10/2016	Member of public	Comments on Millfields
N4	21/10/2016	Member of public	Comments on Millfields
N5	24/10/2016	Clannet Broadband	Easingwold Hotspot New portal
N6	24/10/2016	Planning policy HDC	New local plan flyer
N7	24/10/20-16	NYCC Area2 Thirsk	Culvert Replacement works Stillington Road
N8	24/10/2016	Member of public	Comments on Millfields
N9	24/10/2016	Valuation Office Agency	Review of draft rateable value
N10	24/10/2016	HDC	Local Plan Preferred options public Consultations
N11	25/10/2016	Member of public	Comments on Millfields
N12	25/10/2016	NHS	Extraordinary Governing Body meeting papers
N13	28/10/2016	ELG Planning	Planning consultant
N14	28/10/2016	HDC Planning	Estate Agents boards on York Rd
N15	28/10/2016	Wheelscape	Amendment to spectator area
N16	28/10/2016	North Yorkshire Pensions	Auto-enrolment
N17	31/10/2016	SLCC/NALC	Job evaluation for Parish Clerk
N18	31/10/2016	SLCC/NALC	Job evaluation for Assistant Clerk
N19	31/10/2016	Member of public	Vision for Millfields
N20	31/10/2016	Member of public	Comments on Millfields
N21	31/10/2016	Member of public	Comments on Millfields
N22	1/11/2016	Richmondshire DC	Speed concerns
N23	1/11/2016	Member of public	Comments of Millfields
N24	1/11/2016	RAF Linton-on- Ouse	Night flying
N25	4/11/2016	Easingwold Running club	Funding update for running track
N26	4/11/2016	Member of public	FOI Request ref INEOS & FGP
N27	7/11/2016	HDC	Preferred Options letter Local Plan

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N28	7/11/2016	SLCC/NALC	News Bulletin
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The meeting closed at

Signed.....

Date: 20/12/2016