

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY JULY
19TH 2016**

PRESENT: Councillors P. Nottage (Chair of meeting), R. Tanfield, S. Shepherd, N. Madden, G. Ellis, F. Johnston-Banks, N. Madden, J. Fowell (arrived at 7.25pm) County Councillor P. Sowray, District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley

16/62	APOLOGIES Apologies were noted from Councillors Jackson, Bingham and Barnes and reasons given approved.
16/63	MINUTES The minutes of the Annual Council Meeting dated 21 st June (already circulated) were considered and approved for signature.
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There was 1 member of the public present who requested that Easingwold Town Council should make wildlife corridors and green spaces for future generations in collaboration with other councils. Councillor Madden suggested she should contact the Easingwold Green Spaces Group.
16/64	NORTH YORKSHIRE POLICE The Chairman welcomed PCSO Sophie Church and PCSO Nigel Kettlewell. PCSO Sophie Church provided an update and requested that Easingwold Town Council contact NYCC to ensure that CCTV in the Memorial Park is not blocked by a large tree.
16/65	FULL COUNCIL JUNE 21st 2016 MINUTE ITEM 16/53.1 65.1 The decision made regarding the community orchard was rescinded as unlawful. 65.2 It was RESOLVED to put the community orchard on the next Open Spaces agenda and also on the full agenda to make a formal decision about the placement of the orchard.
16/66	DRAINAGE – MILLFIELDS It was AGREED that Easingwold Town Council would reissue the tender following issues with receipt of tenders.
16/67	EASINGWOLD FAIR 67.1 An email was received from a Member of the Public and it was AGREED that the Clerk should respond stating clear conditions and boundaries will be set for the fair and that the police will be informed of dates in good time. 67.2 It was AGREED that the conditions for the fair would be placed on the agenda for the Town Centre Committee meeting on August 15 th , including rent.
16/68	FRIDAY MARKET 68.1 Quotes were received for storage of the market stalls and it was AGREED that the Council would accept the quote for storage at Prospect Park, Thirsk Road at a cost of £50.00 per week. 68.2 The contract of the new stall contractor was reviewed and it was AGREED that a six month break clause for both parties should be added. 68.3 It was AGREED that refurbishment/replacement of existing stalls should be placed on the agenda for the Town Centre Committee meeting on August 15 th . 68.4 It was AGREED that the stalls contractor should put the stalls up on Thursday nights at 10.00pm for a trial period to be reviewed at the Town Centre Committee meeting on August 15 th .
16/69	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • An email was sent to Hambleton District Council on 28th June to approve the request from the primary school to move the dog bin. • An email was sent on 28th June to the British Legions refusing their request to allocate land to a memorial

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	<p>as there is no suitable space available and we have the cenotaph in the Market Place.</p> <ul style="list-style-type: none"> A letter was sent on the 28th June to Tea Hees explaining that their request for an extension of the Street Licence had been put on hold until the parking group made their recommendations on strategy. <p>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> Sponsored toddle in Millfields on 20th July by Easingwold Pre-School Playgroup <p>c) <u>Town repairs and maintenance</u></p> <ul style="list-style-type: none"> The overgrown slip by the Catholic Church to Easingwold School was reported to North Yorkshire County Council. <p>• MATTERS ARISING:</p> <p>There were no matters arising.</p>																
16/70	<p>CORRESPONDENCE</p> <p>a. To note (to be found at the back of the minutes)</p> <p>b. For decision</p> <table border="1"> <thead> <tr> <th colspan="4">Correspondence for Decision: July 2016</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>17/6/16</td> <td>Member of the Public</td> <td>Concerns regarding dog waste and cutting grass verges; it was agreed that the Clerk should contact NYCC to report an obstruction of path and contact the HDC dog warden team to invite them to Easingwold to carry out a survey and make suggestions for improvement.</td> </tr> <tr> <td>N2</td> <td>4/7/16</td> <td>St Cuthbert Short Mat Bowling Club Crayke</td> <td>Request for donation; request refused as the Bowling Club is not within the parish boundaries of Easingwold.</td> </tr> </tbody> </table>	Correspondence for Decision: July 2016				No.	Date Received	Request From	Request	N1	17/6/16	Member of the Public	Concerns regarding dog waste and cutting grass verges; it was agreed that the Clerk should contact NYCC to report an obstruction of path and contact the HDC dog warden team to invite them to Easingwold to carry out a survey and make suggestions for improvement.	N2	4/7/16	St Cuthbert Short Mat Bowling Club Crayke	Request for donation; request refused as the Bowling Club is not within the parish boundaries of Easingwold.
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16/71	<p>EMERGENCY EXPENDITURE</p> <p>It was noted and approved that the Clerk actioned emergency expenditure of £96.00 on repairs to the pirate ship in Claypenny Park.</p>																
16/72	<p>COMMITTEE REPORTS & MATTERS</p> <p>72.1 The Finance & General Purposes Committee report from the 11th July 2016 and the Recreation Committee report from the 18th July 2016 were received.</p> <p>72.2 There were no other matters to consider.</p>																
16/73	<p>FINANCE MATTERS</p> <p>73.1 The income from previous month and the Income & Expenditure Report for June 2016 were noted.</p> <p>73.2 The accounts for payment were noted:</p>																

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EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS - JULY 2016			
Payee Name	Reference	Amount Paid	Transaction Detail
Yorkshire Water	103048	1493.85	Water & sewerage
Park Lane Services Ltd	103049	96.00	Pirate ship repairs
Grays Solicitors	103050	390.00	Legal services
Easingwold Town Hall Co Ltd	103051	263.42	Adverts
The Tower Mint	103052	713.46	Coins for schoolchildren
CE & CM Walker Ltd	103053	1662.00	Grass Cutting
The George Hotel	103054	80.00	Friendliness Initiative
CLANNET	103055	40.00	Wifi
Kyle and Upper Ouse Internal D	103056	4.48	Drainage rates
Staples Direct	103057	65.86	Stationery
T Pooley	103058	203.00	Opening/Closing toilets
HM Revenue & Customs	103059	315.50	Tax & NI
Petty Cash	103060	97.57	Top Up Petty Cash
John Pearce	103061	160.00	Market Stalls Contract
BT	DDR	49.32	Internet services
Hambleton District Council	DDR	79.00	Rates
Andrew Nelson	BP160701	1655.72	Miscellaneous Works
Salary 2	BP160702	438.51	Salary 2
NY Pension Fund X3300	BP160703	451.10	Superannuation
Salary 1	BP160704	1216.85	Salary 1
J Bentley	BP160704	38.42	Items for market stall contractor
A & M Cleaning Services	BP160705	559.32	Cleaning toilets
Joseph Hudson	BP160706	1038.46	Stalls contract
D Hayes	103062	300.00	Storage
Information Commissioner	103064	35.00	Data protection renewal
Total		11446.84	

73.3 It was **AGREED** that the Clerk should contact Yorkshire Water to discuss the recent bill and to check the meter monthly to identify any leaks.

16/74 TOWN REPAIRS AND MAINTENANCE

There were no issues to report

16/75 PLANNING MATTERS

This item was taken at 8.00pm.

75.1 To consider Town Council response to planning applications received (see list attached)

	Ref No	Application details	Address	Applicant's name
a	16/01219/CAT	Proposed work to Leyland Cypress tree Wish to see APPROVED.	St Johns The Baptist Church, Church Hill,	Mr I Peel

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			Easingwold	
b	16/01193/LBC	Listed building Consent for replacement of existing 2nd floor traditional 12 pane vertical sliding sash window with new timber three over six panes traditional vertical sliding sash window to front elevation. Wish to see APPROVED .	4 Longley House Long Street Easingwold	Dr Nicholas Northeast
c	16/01237/FUL	Construction of a single domestic garage and alterations to previously approved vehicle access Wish to see APPROVED .	Land east of Fourways Raskelf Road Easingwold	Mr E Bracken
d	16/01265/FUL	Proposed change of use from A1 Shop to C3 Domestic Dwelling Wish to see APPROVED .	107 Long Street Easingwold YO61 3HY	Mrs Lucy Taylor
e	16/00330/TPO	Works to trees covered by Tree Preservation Order 1997/12 Wish to see APPROVED .	24 Copperclay Walk Easingwold YO61 3RU	Mrs Lambert
f	16/01364/FUL	Construction of an agricultural livestock building Wish to see REFUSED as the proposed building is too large for the surrounding area and it will have an adverse impact on nearby residents.	Low Moor Acres Farm North Moor Road Easingwold	Mr John Bullock
g	16/01241/FUL	Construction of a detached dwelling and associated infrastructure Wish to see APPROVED but note concerns from neighbours.	Alderside Thirsk Road, Easingwold	Mr & Mrs P Brown
h	16/01451/CAT	Application to carry out works to one tree (Japanese Cherry) in a Conservation Area Wish to see APPROVED .	11 Uppleby Easingwold YO61 3BQ	Mr B Williams
75.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
16/76	COZIE Councillor Madden provided an update reporting that COZIE is running for two nights a week, with one qualified youth worker in place and the process is in place for recruitment of a second youth worker. Potential funding was discussed regarding Hambleton District Council making a difference grant. In addition County Councillor Sowray stated that he wished to commit £2000 towards COZIE from the locality grant.			
16/77	BUSINESS FORUM Councillor Johnston-Banks provided an update and reported that Bow House has been appointed to undertake marketing for the forum. Bowhouse will complete a vision and then the forum will expand to include more businesses in Easingwold.			
16/78	EMERGENCY PLANNING			

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	It was AGREED that the Clerk should contact Robin Derry at NYCC to invite him to speak at the next meeting.
16/79	LIBRARY Councillor Shepherd provided an update stating that the business plan will be submitted in August or September and volunteers will be recruited in Autumn. Nigel Knapton agreed to contact Hambleton District Council regarding 100% relief on rates (currently 80%). It was AGREED that an update on the library should be placed on the agenda for September's meeting.
16/80	STONE FOR MARKET PLACE REFURBISHMENT Quotes were received for stone to use in the market place refurbishment and it was AGREED that Councillor Jackson's recommendation should be accepted.
16/81	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Parking.

The meeting closed at 8.07pm

Signed.....

Date: 16/08/2016

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Correspondence to Note July 2016			
Note	Date Received	From	Subject
N1	17/06/2016	Hambleton Community Action	Invitation to Launch Event
N2	17/6/16	Market Trader	Termination of contract
N3	20/06/2016	Member of Public	Letter of thanks
N4	20/6/2016	Leonard Cheshire Care Home	Invitation
N5	20/6/2016	Hambleton Community Action	Wheels to Work Scheme
N6	20/6/2016	Land Registry	Notice of an application to register easements for other rights
N7	29/06/2016	NYCC	Potholes on Crabmill Lane
N8	29/06/2016	NYCC	Scout Minibus update
N9	29/06/2016	Member of Public	Thank you letter for afternoon tea
N10	29/06/2016	Member of Public	Thank you letter for mug
N11	29/06/2016	Chairman League of Friends St Monicas Hospital	Invitation
N12	29/06/2016	Member of Public	FOI request Queen's Birthday
N13	29/06/2016	HDC Dog Warden	Dog fouling signs
N14	29/06/2016	Member of Public	Footpath overgrown Memorial Park/Crayke Rd
N15	4/7/2016	Zurich Town & Parish	cover for trailer
N16	5/7/2016	On our Turf	Littlefest
N17	5/7/2016	Chairman	Apologies
N18	5/7/2016	Councillor	Apologies
N19	8/7/2016	RAF Leeming	Increased activity