

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY JUNE
21ST 2016**

PRESENT: Councillors R. Tanfield (Chair of meeting), S. Shepherd, C. Barnes, N. Madden, G. Ellis, C. Jackson, G. Bingham, J. Fowell, F. Johnston-Banks, P. Grainger, N. Madden

Clerk of Meeting: Mrs Jane Bentley

16/44	APOLOGIES Apologies were noted from County Councillor Sowray, Councillor Nottage and District Councillor Nigel Knapton and reasons given approved.
16/45	MINUTES The minutes of the Annual Council Meeting dated 17 th May (already circulated) were considered and approved for signature.
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were 2 members of the public present. A statement was read out from a member of the public by Cllr Johnston-Banks regarding parking in the Market Place and the slipway by the secondary school.
16/46	NORTH YORKSHIRE POLICE Cllr Tanfield welcomed PCSO Sophie Church and PCSO Nigel Kettlewell who provided an update from North Yorkshire Police.
16/47	DRAINAGE – MILLFIELDS An update was received from Councillor Jackson and a plan was produced. It was RESOLVED that the Council will put together a list of questions for the drainage expert to respond to. It was requested the drainage expert will meet with Cllrs Shepherd, Ellis and Jackson.
16/48	CAR PARKING 48.1. Cllr Barnes provided an update of the results of the Car Parking survey and outlined areas of concern that the group recommended should be improved. 48.2 It was RESOLVED that Easingwold Town Council propose various solutions to be put to consultation with North Yorkshire County Council, Hambleton District Council, the Galtres Centre and the public. It was AGREED that comments should be sent to the Clerk by 5 th July to send to the Car Parking Working Group.
16/49	PUBLICATION SCHEME The proposed publication scheme was considered and APPROVED .
16/50	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • A letter was sent to Easingwold District Scouts on 25th May to approve the use of the market stalls on the 18th June. The Scouts responded that the event was now cancelled. • An email was sent on 25th May to Autism Plus refusing their request for a grant but approving the request for publicity. • An email was sent on 25th May to Easingwold primary school to approve the use of the market stalls at the summer fayre on July 2nd. • An email was sent on 25th May to Councillor Tanfield approving his request to hold Rockin' All Over the Wold on 9th July in the Market Place and the requirements stated in the email of 10th May 2016. • A tender document for the Skate Park was sent to 4 interested companies on 25th June 2016. • A letter was sent to the Member of the Public on 25th May to confirm that the council will not be

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installing a bollard in the Market Place between GH Smith's and National Westminster Bank.

b) Events in the Market Place granted under the delegated powers of the Chairman and Clerk –

- Dementia Roadshow Market Place 24th June 2016 approved under delegated powers on 17th May 2016.

c) Town repairs and maintenance

- An email was sent to Councillor Peter Sowray, NYCC, on 25th May regarding a) the potholes on Crabmill Lane and to ask about the viability of resurfacing the whole road and b) the condition of the primary school zebra crossing. The items were also reported using NYCC's online system. Amy Ellis, NYCC telephoned on 8th June to inform the Clerk that these items were being investigated.
- An email was sent to Hambleton District Council on 25th May to report that the letter were turning white and the signs were difficult to read (e.g. Whiteoak Avenue) and that kerbs were damaged at the bottom of Leasmires Avenue. Hambleton District Council confirmed on 6th June that they will replace the street name at the Showfield Drive junction (i.e. the first Whiteoak Avenue sign).

- **MATTERS ARISING:**

There were no matters to consider.

16/51

a. Correspondence for Decision: June 2016

No.	Date Received	Request From	Request
N1	5/13/2016	HDC	Moving dog waste bin; request approved and it was agreed to monitor the situation.
N2	5/17/2016	British Legion	Centenary Fields; request refused as there is no suitable space available and we have the cenotaph.
N3	5/20/2016	TeaHee	Request for extension of Street Licence; the request was put on hold until the parking group make recommendations on future strategy.

b) To note is found at the back of the minutes

16/52

EMERGENCY EXPENDITURE

None recorded.

16/53

COMMITTEE REPORTS & MATTERS

53.1 To receive the Finance & General Purposes Committee report from the 23rd May 2016 and the Open Spaces Committee Report from the 20th June 2016. It was **AGREED** to proceed with the orchard and confirm the correct place to plant it taking into consideration available spaces. It was noted that Councillors Ellis, Shepherd, Grainger and Tanfield voted against the orchard being planted in the Memorial Park.

Councillor Shepherd provided an update from NYCC Hambleton forum.

53.2 The current Committee structure was reviewed and the proposed changes were agreed. The Clerk will issue the new structure to all councillors.

53.3 There were no other matters to consider.

16/54

FINANCE MATTERS

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54.1 Income from previous month and the Income & Expenditure Report for May 2016 were noted.
54.2 The following accounts for payment were approved:

LIST OF PAYMENTS - EASINGWOLD TOWN COUNCIL JUNE 2016

Payee Name	Reference	Amount		Transaction Detail
			Paid	
John Pearce	103029	800.00		Market Stalls Contract
Audrey Tomas	103030	103.00		Flowers for Queen's birthday
The George	103031	80.00		Friendliness Initiative
Stark Farm Bakery	103032	140.00		Cakes for Queen's birthday
HM Revenue & Customs	103033	360.77		Tax & NI
CE & CM Walker Ltd	103034	2340.00		Grass Cutting
BATA	103035	804.59		Summer planting
Yorkshire Internal Audit Services	103036	310.00		Internal Audit
CLANNET	103037	40.00		Wifi monthly
RMJ Property Services Ltd	103038	216.00		Emergency repairs to the bandstand
WB Taylor	103039	336.00		Year End accountancy
Rockin' All Over the Wold	103040	300.00		Donation
T Pooley	103041	154.00		Opening closing toilets
Galtres Centre Trading Company	103042	50.00		Room hire Queen's birthday
Easingwold Town Hall Co Ltd	103043	341.63		Adverts
GB Sport & Leisure UK Ltd	103044	300.00		Parks Inspection
Petty Cash	103045	56.46		Petty Cash top up
YLCA	103046	15.00		Advert for Stalls Contract
Richard Tanfield	103047	112.00		Opening closing toilets
Andrew Nelson	BP16601	1923.00		Miscellaneous Works
Zurich Municipal Insurance	BP16602	2145.22		Insurance
JB Entertainment	BP16603	250.00		Children's Entertainer
NYPF	BP16604	1900.00		One off pension payment
Salary 2	BP16605	554.60		Salary 2 plus expenses
Salary 1	BP16606	1328.01		Salary 1 plus expenses
NYPF	BP16607	469.17		Superannuation
A & M Cleaning Services	BP16608	529.59		Cleaning toilets
BT	DDR	62.46		Business bill
BT	DDR	49.32		Internet services
HDC	DDR	79.00		Hambleton District Council
Total		16149.82		

54.3 The report from the Internal Auditor was received

54.4 The payment of £1900 for the annual deficit for the North Yorkshire Pension fund was approved

54.5 There were no other matters to consider

16/55 SKATE PARK

55.1 The sealed bids from contractors for the replacement skate park were received and opened.

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	55.2 It was RESOLVED that an extraordinary Recreation Committee meeting would be held to score the tenders according to the defined criteria.			
16/56	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA It was AGREED that clarification of the Scouts minibus should be put on the next F&GP committee meeting agenda on the 11 th July. The Veteran Oak, the Library and emergency planning would be put on the agenda for the next full council meeting.			
16/57	TOWN REPAIRS AND MAINTENANCE It was resolved that the slip by Catholic Church to Easingwold School would be reported to North Yorkshire County Council.			
16/58	PLANNING MATTERS <u>This item was taken at 8.20pm</u> 58.1 The Town Council's response to the following planning applications was received:			
	Ref No	Application details	Address	Applicant's name
a	16/00927/FUL	Demolition of outbuilding and construction of domestic workshop and sunroom with 4no conservation roof windows to rear elevation WISH TO SEE APPROVED Subject to water supply to 60 Uppleby being retained.	64 Uppleby Easingwold North Yorkshire YO61 3BB	Mr & Mrs Cain
b	16/00933/FUL	Change of use of gallery space into single dwelling to include the installation of new roof window and associated car parking WISH TO SEE APPROVED	Lund Gallery The Lund Easingwold North Yorkshire	Mr & Mrs Steve Pomfret
c	16/00593/TPO	Proposed works to a tree subject to a Tree Preservation Order 1993/15-T1 Beech crown thin by 5% and prune branches away from the house roof WISH TO SEE APPROVED	Raasay House Manor Road Easingwold North Yorkshire	Mr Tolen
e	16/01100/LBC	Listed Building Consent for the replacement of 5 no windows to the rear of the building WISH TO SEE APPROVED	Calverts Carpets Beckwith House 135 Long Street Easingwold	Mr James Calvert
f	16/00935/FUL	Change of use of gallery and dwelling to a live-work unit and incorporating new ramped access and associated landscaping WISH TO SEE APPROVED	Wren Cottage The Lund Easingwold North Yorkshire	Mr & Mrs Steve Pomfret
h	16/01057/FUL	Change of use and alterations, including new ramp and stepped entrance from general purpose agricultural building to mixed use (storage with retail and office) an	Unit B3A Roxby House Business Park York Road	Mr M Howells

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		formation of car park WISH TO SEE APPROVED		
i	16/01163/CAT	Proposed works to a tree in a conservation area - T1 - Mature Beech Tree WISH TO SEE APPROVED	The Bungalow, 15 Bonneycroft Lane, Easingwold North Yorkshire	S Parker
j	16/01141/FUL	Demolition of garage and construction of dwellinghouse with domestic garage and associated parking and access WISH TO SEE REFUSED Due to over development of the site and concerns about parking provision.	14 Hambleton Garth Easingwold YO61 3EY	Mr & Mrs John Bell
k	16/01281/FUL	Replacement of existing wrought iron gates with softwood gates WISH TO SEE APPROVED	Scaife House Market Place Easingwold	Mr Henry Dean
l	16/01136/LBC	Listed Building Consent for the formation of new internal doorway from kitchen to pantry. Blocking of existing pantry door to form internal window to entrance hall. New gates to boundary at front of property. WISH TO SEE APPROVED	Scaife House Market Place Easingwold	Mr Henry Dean
m	16/01155/LBC	Listed Building Consent for the fitting of 2no wooden doors to the domestic barn WISH TO SEE APPROVED	Prospect House Market Place Easingwold	David Kenworthy
n	16/01009/FUL	Change of use of agricultural land (previously a CL caravan site) to an 8 pitch site with toilet/shower block and separate caravan storage. WISH TO SEE APPROVED	Low Shires Farm Forest Lane Easingwold	Mr Andrew Sheard

58.2 Decisions on planning applications considered by Hambleton District Council.

16/59 COZIE

Councillor Madden provided an update and reported that COZIE is now open again with staff in place.

16/60 MARKET

60.1 Quotes from potential contractors for the Market Stalls Contract were received and it was **RESOLVED** to proceed with the quote from Joseph and Michael Hudson.

60.2 Two market vacancies following the resignation of two stallholders were reviewed and it was **AGREED** that two new stallholders would be offered permanent stalls.

16/61 NEIGHBOURHOOD PLAN

Councillor Barnes provided an update and proposed to write a report for August's Council Meeting.

The meeting closed at 9.40pm

Signed.....

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Correspondence to Note June 2016			
Note	Date Received	From	Subject
N1	5/11/2016	North Yorkshire Police	Vandalism
N2	5/11/2016	Canvas	Skate Park designs
N3	5/11/2016	Freestyle Skateparks	Skate Park designs
N4	5/11/2016	NYCC	Lady Carr Lane Easingwold, Carriageway Surfacing Works
N5	5/13/2016	Market Stall Holder	Market stall application form
N6	5/13/2016	SLCC	Job evaluation
N7	5/17/2016	HDC	Site visit
N8	5/17/2016	HDC	Site visit
N9	5/17/2016	HDC	European Referendum
N10	5/20/2016	HDC	Wifi provision
N11	5/20/2016	Clannet	Wifi provision
N12	5/20/2016	Wetherby District Lions Club	Great Yorkshire Bike Ride
N13	23/05/2016	YLCA	National Salary Award
N14	23/05/2016	SLCC	National Salary Award
N15	23/05/2016	NYCC Area 2 Thirsk	Protocol for dealing with Parish Councils
N16	31/05/2016	Easingwold Scouts	Scouting Activity Day
N17	31/05/2016	Autism Plus	Request to visit
N18	31/05/2016	NYCC	Armed Forces Day Flag Flying
N19	31/05/2016	Marie Curie	Blooming Great Tea Party 2016
N20	31/05/2016	YLCA	Planning event
N21	31/05/2016	EDCCA	Day Centre Premises
N22	31/05/2016	NYCC	Hambleton Area Committee Agenda
N23	31/05/2016	Zurich Insurance	Insurance cover
N24	3/06/2016	NYCC Police	Parking problem on Crabmill Lane
N25	3/06/2016	Yorkshire Water	Meeting with Easingwold Town Council
N26	3/06/2016	NYCC	A19 Easingwold Bypass
N27	3/06/2016	HDC	Street Name Plate Whiteoak Ave

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N28	3/06/2016	YLCA	Strategic Plan Delivery
N29	3/06/2016	NYCC Police	Byelaws
N30	3/06/2016	GB Sport and Leisure	Broken glass in Skate Park
N31	6/06/2016	HDC Legal Services	Legal advice on Millfields Project
N32	6/06/2016	HDC Corporate Facilities Manager	Repairs to cobbles
N33	6/06/2016	HDC Electoral Services	European Referendum
N34	7/06/2016	Chairman	Queen's Birthday Budget
N35	7/06/2016	ActionChallenge	Event Notification
N36	10/6/2016	The Mayor Of Calderdale	Invitation to Yorkshire Day
N37	14/06/2016	Alzheimers UK	Invitation to Dementia Roadshow