

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY
19TH APRIL 2016**

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman), C. Barnes, N. Madden, G. Ellis, C. Jackson, F. Johnston-Banks, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

Observing: Mrs Jean Fairbrother, Assistant Clerk

16/01	APOLOGIES Apologies were received from Councillors Peter Nottage, Phil Grainger, Georgina Bingham, Julian Fowell and District Councillor Knapton and reasons given approved.
16/02	MINUTES The minutes of the Council Meeting dated 15 th March 2016 and the Extraordinary Council Meeting dated 24 th March 2016 previously circulated were approved and signed.
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were 5 members of the public present. Question 1: What is happening with Wifi in Easingwold? An update will happen at the end of April. Question 2 Anti-social behaviour happening in the Market Place and the Memorial Park. The potential to put wire fencing around the park was discussed. Anti-climb paint is a possibility. Anti-social behaviour will be an agenda item for the next meeting.
16/03	DOG WARDEN – HAMBLETON DISTRICT COUNCIL The Chairman welcomed Dave Granger from Hambleton District Council who gave an update on dog fouling and the measures available to control it. It was AGREED that Dave Granger would let us know how we can order some flags and provide us with stickers and information about diseases spread by dog fouling.
16/04	NORTH YORKSHIRE POLICE An update was received from North Yorkshire Police. It was AGREED that the legal situation and enforcement would be investigated for Easingwold Town Council to introduce a ban on footballs, alcohol etc. in the Memorial Park and surrounding areas.
16/05	QUEEN'S BIRTHDAY CELEBRATIONS 05.1 To receive an update from a committee member. The Assistant Clerk gave an update on the beacon and the fireworks on 21 st April 2016. 05.2 To consider requesting the Secondary School to decorate the Market Cross with a cardboard crown; request approved.
16/06	NEIGHBOURHOOD PLAN It was AGREED that a new steering group should be formed and it was proposed by Councillor Shepherd and seconded by Councillor Jackson that Councillor Barnes should be Chair. Councillor Barnes proposed developing a broader strategy for the Neighbourhood Plan and will put together a proposal and circulate it. It was AGREED that the meeting with Councillor Knapton should be cancelled in view of the creation of the new steering group.
16/07	USE OF SOCIAL MEDIA 07.1 Councillor Johnston-Banks recommended the way forward for the publication of Easingwold Town Council documents on social media. 07.2 It was RESOLVED that documents already in the public domain and questions for the council from the public should be posted on the Facebook page of the Easingwold Development Group.
16/08	MATTERS ARISING AND CLERK'S PROGRESS REPORT Progress on action points from previous minutes (information items only)

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a) **Responses/letters sent:**

- An email was sent to the Easingwold District Lions on 21/03/2016 to i) give permission to use the Western side of the Market Place and the Easingwold Town Council owned grassed areas to the west and south on Saturday 28th May from 0900hrs until 1900hrs, leaving Friday's market stalls in-situ and preventing parking ii) agree to a donation of £225.00 for financial year 2016/17 and iii) grant permission to erect a banner on the southern and eastern sides of the Market Cross from 13th May until 28th May 2016.
- An email was sent on 21/03/2016 to the Curious Table to grant permission to use beanbags on the Market Green in the summer months subject to a temporary three month street furniture licence being issues for a trial period.
- An email was sent on 21/03/2016 to Ann Cobb and Easingwold United Charities to approve the appointment of two trustees.

b) **Events in the Market Place granted under the delegated powers of the Chairman and Clerk –**

- Easingwold parent and toddler group request to hold a cake stand on the 19th March was approved on 17th March 2016.
- Permission to hang a banner for Easingwold and District Art Society from 16th May to 27th May was granted on 31st March 2016.
- Permission was granted on 6th April 2016 for the Vicar of Easingwold and Raskelf to hold a pet service on 29th May 2016.

There were no matters to consider.

16/09

CORRESPONDENCE

- a. To note is found at the back of the minutes
b. For decision

Correspondence for Decision: April 2016			
No.	Date Received	Request From	Request
N1	22.2.2016	Member of the Public	Request to tarmac the green and create a dropped kerb; request dismissed because it is village green and we do not wish to see the green eroded.
N2	14.3.2016	Member of the Public	Request for a new board for the noticeboard at Station Court; request approved.
N3	30.3.2016	British Red Cross	Request to place vehicles in the Market Place on 29 th April to increase awareness and recruit volunteers for the British Red Cross; request approved.
N4	6.4.2016	EGSG	Request for children from Shipton to attend activities in Millfields Park and to collect money for putting on a children's activity within a public open space; request approved.
N5	7.4.2016	The Curious Table	Request for a street furniture licence for the Market Green and outline of proposal; amendment made of a trial period of three months with 5 beanbags and if there is any erosion to the green the licence will be withdrawn immediately.
N6	28.3.2016	The Olive Branch	Request to place tables in an alternative position for the street furniture licence; request approved.

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	N7	12.4.2016	Stephenson's Buses	Request to obtain a copy of the key for the notice board outside G H Smith; request refused. The lock to be repaired by a locksmith and the key kept in the Clerk's office.
16/10	EMERGENCY EXPENDITURE To note and approve any emergency expenditure actioned by the Clerk since the last meeting. Memorial Park vandalism repairs and both notice boards approved.			
16/11	COMMITTEE REPORTS & MATTERS 11.1 The Finance & General Purposes Committee Report from the 21 st March 2016 and the Recreation Committee Report from the 18 th April 2016 were received. 11.2 No other matters were considered.			
16/12	FINANCE MATTERS 12.1 The income from the previous month and the Income & Expenditure Report for March 2016 were noted. 12.2 The accounts for payment (list to be circulated prior to the meeting) were approved.			
16/13	SKATE PARK 13.1 Clerk to provide an update on WREN funding 13.2 The way forward was considered.			
16/14	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA To consider items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting. Vandalism and Millfields Park to be included on the agenda for the next meeting.			
16/15	TOWN REPAIRS AND MAINTENANCE To notify Clerk of requirements and actions to be taken. Three "Please keep off the grass" signs to be ordered for Lime Tree Avenue. Two "no parking" signs to be ordered: one for Leasmires Avenue and one for the junction of Stillington Road and Long Street.			
16/16	PLANNING MATTERS 16.1 The Town Council's response to planning applications was received (see list attached)			
	Ref No	Application details	Address	Applicant's name
a	16/00483/FUL	Proposed single storey extension to the rear first storey extension to the side with open carport below Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed.	21 Hambleton Way Easingwold YO61 3EE	Mr Gavin Elsworth
b	16/00305/LBC	Listed Building Consent for internal and external alterations. Change of use of restaurant and Managers flat to offices, removal of external escape stairs and new external doors to the rear. Wish to see APPROVED subject to removal of fire escape stairs being approved by building regulations.	Windross House Market Place Easingwold	Mr Craig Herbert - Herbert Properties
c	16/00193/LBC	Listed Building Consent for signage to front elevation of building Wish to see APPROVED .	9 Hanover House Market Place Easingwold	Mr K Hollinrake
d	16/00642/FUL	Proposed single storey rear conservatory	106 Long Street, Easingwold	Mr E Roberts

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		Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed.		
e	16/00525/FUL	Alterations and extensions to Methodist Chapel to improve overall facilities and installation of solar panels Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed.	Easingwold Methodist Church Chapel Street Easingwold	Mrs Sue Gill
f	16/00634/RPN	Prior Notification for a larger home extension to the rear of the dwellinghouse extending 4.22m beyond the rear wall of the original dwelling, 2.2m at the eaves, and a maximum height of 3.2m above ground level Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed.	4 Paradise Field Estate, Easingwold, North Yorkshire	Mr Brown
g	16/00667/OUT	Outline application for the development of 4 dwellings Wish to see REFUSED because the land is in the green field area and outside the current development area.	Newlyn Oulston Road Easingwold	Mr Mike Hateley
h	16/00592/LBC	Listed Building Consent for a single storey rear extension Wish to see APPROVED in principle subject to reconsideration of a roof design taking into consideration the neighbour's objections in respect of the right to light.	Orchard House Market Place Easingwold North Yorkshire	Mr & Mrs D Heasman
i	16/00713/FUL	Demolition of existing dwelling and construction of new dwelling Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed.	2 Millfield Lane Easingwold North Yorkshire YO61 3JP	Mr D Fordham
j	16/00720/FUL	Proposed single storey detached summer house Wish to see APPROVED subject to ENSURING that surface water run off is directed into surface water sewer if passed. We would object to a log burner with a low chimney in the summer house.	Shallowdale Tanpit Lane Easingwold	Mr & Mrs M Blackburn

This item was taken at 8.25pm.

16.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.

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	16.3 Easingwold Town Council's response to developers was considered and it was AGREED that developers should be encouraged to come to meetings to discuss pre-applications and any amendments that have been made to plans if they ask to do so.
16/17	COZIE An update was received from Councillor Madden.
16/18	ANNUAL PARISH ASSEMBLY Councillor Shepherd outlined the agenda. Clerk to send a reminder to the speakers to limit their addresses to 10 minutes and 5 minutes for questions.
16/19	NEWSLETTER The final version of the newsletter was received and approved.
16/20	BUSINESS FORUM Councillor Barnes provided an update.
16/21	MILLFIELDS DRAINAGE Three quotes were received and it was RESOLVED that a new full drainage scheme be quoted for with plans outlined by Councillors Ellis and Jackson. It was AGREED that the Clerk should send blank plans of Millfields to Councillors Ellis and Jackson. Clerk to enquire about a loan.
16/22	LIBRARY 22.1 An update on the committee was received. 22.2 It was RESOLVED that Easingwold Town Council would have a role as a financial holding partner for the Committee.
16/23	STANDING ORDERS & FINANCIAL REGULATIONS. The revised standing orders and financial regulations were ratified.
16/24	To consider exclusion of members of the press and public under the Public Bodies (Admission to Meetings) Act 1960 for items 25 due to the confidential nature of the business
16/25	STAFFING - CONFIDENTIAL To review the recommendations from the F&GP Committee meeting on 21 st March 2016 and the Staffing Committee. Review the Clerk and Assistant Clerk's job descriptions with the YLCA/SLCC – review backdated to the 1 st April 2016. The Clerk to liaise with YLCA and SLCC.

Signed.....

Date: 17/05/2016

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Correspondence to Note April 2016			
Note	Date Received	From	Subject
N1	14/03/2016	HDC	Hambleton Parish Liaison Meeting
N2	14/03/2016	Daly International	Smart Metering installation
N3	14/03/2016	YLCA	Booking form for newer clerks programme
N4	18/03/2016	Nigel Knapton	EU Debate Poster
N5	18/03/2016	Groundwork Uk	Tesco Bags of Help Award
N6	18/03/2016	Area 2 NYCC	Road closure Tanpit Lane/Market Place
N7	22/03/2016	NYCC Passenger Transport	Changes to local bus services
N8	22/03/2016	NYCC Waste Management	Changes to NYCC Household Waste Recycling Centres
N9	22/03/2016	Member of Public	Neighbourhood Plan Meeting
N10	25/03/2016	HDC	Armed Forces Day Flying the Flag Ceremony
N11	29/03/2016	Grays Solicitors	Street Furniture Licences
N12	29/03/2016	NYCC Pensions	Change to NYPF Funding Strategy Statement
N13	29/03/2016	HDC	Police & Crime Commissioner Election
N14	31/03/2016	YLCA	Bulletin on National Development & Meetings
N15	31/03/2016	Nigel Knapton	Environmental Baseline Community Event Poster
N16	31/03/2016	WREN	Application for Funding extension of deadline
N17	31/03/2016	Councillor	Internal Control Annual Review
N18	01/04/2016	Bruno Peek	Message and Press Release
N19	04/04/2016	Member of Public	Surface road drains Oulston Rd/ Uppleby
N20	04/04/2016	Zurich Insurance	Accident claim
N21	05/04/2016	Breadlands Allotment Manager	Allotments
N22	08/04/2016	95 Alive Road Safety	York Road Speed Complaint
N23	08/04/2016	HDC	Invitation - call for Sites Event
N24	08/04/2016	HDC	Invitation - call for Sites Event
N25	08/04/2016	RAF	Increased Activity
N26	11/04/2016	Clannet	Wifi Easingwold
N27	11/04/2016	NYCC	Capital road works 2016
N28	11/04/2016	NYCC	Grass cutting 2016/17
N29	11/04/2016	HDC	Follow up meeting with Yorkshire Water
N30	11/04/2016	Member of Public	Cancellation of allotment contract
N31	11/04/2016	NP Committee Member	NP Planning Consultant
N32	11/04/2016	YLCA	Street Furniture Licences