

**EASINGWOLD TOWN COUNCIL OPERATIONS COMMITTEE  
MINUTES OF MEETING HELD AT THE GALTRES CENTRE ON  
MONDAY 16<sup>th</sup> APRIL 2018**

**Present:** Councillors R. Tanfield (Chairman), P. Nottage, C. Jackson, G. Ellis, S. Shepherd, G. Bingham, R. Calland-Scoble (co-opted member of the public)

In attendance: Councillor Madden, Johnston-Banks

**Clerk:** Mrs Jane Bentley

<b>1.</b>	<b>Apologies</b> Apologies were received from Councillor Barnes
<b>2.</b>	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 3 members of the public present. The meeting was opened to the public for item 10 on the agenda.
<b>3.</b>	<p><b>Clerk's progress report</b></p> <ul style="list-style-type: none"> <li>• The Miscellaneous Works Contractor confirmed that there are 3 spaces available for benches which will be ordered in April 2018.</li> <li>• The missing salt bin lid from Millfields was reported to NYCC and has been replaced.</li> <li>• Councillors Shepherd, Jackson and the Clerk carried out a site visit of the toilets and the Clerk will create a specification.</li> <li>• Councillors Nottage and Barnes have carried out a site visit to determine the best position of the cycling racks.</li> <li>• 6 no parking signs have been produced and installed by Tea Hees!, the Sugar Mouse and The Angel.</li> <li>• A letter was sent on 22<sup>nd</sup> January to the resident who requested permission to tarmac the drive in the Market Place giving approval.</li> <li>• The Clerk contacted the Angel to request that the cones be removed from the cobbles when deliveries are not expected.</li> <li>• All businesses have been contacted re: street furniture licences to extend the current licences following a review at the Operations Committee meeting.</li> </ul> <p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• There were no matters arising</li> </ul>
<b>4.</b>	<p><b>Friday Market</b></p> <p>4.1 An update was received on the general running of the market. It was <b>AGREED</b> that Councillor Shepherd should send the Hovingham market feedback form to the Clerk. R Calland-Scobie <b>AGREED</b> to provide feedback from the successful Ampleforth market</p> <p>4.2 The current waiting list was received and there were no recent market stall applications.</p> <p>4.3 A request for 10 new boards was received for the market stalls and was <b>APPROVED</b>.</p> <p>4.4 A request from the stalls contractor to put the stalls up early on Thursday 14<sup>th</sup> June and take them down on Saturday afternoon on 16<sup>th</sup> June due to a long established commitment was received and it was <b>AGREED</b> that the Clerk would check events in market place to ensure there was no conflict.</p>
<b>5.</b>	<p><b>Easingwold Toilets</b></p> <p>5.1 The up to date Register of Incidents was noted.</p> <p>5.2 An update was received from the Clerk on the refurbishment of the Ladies and it was <b>RESOLVED</b> that this would be progressed after Year End was finished.</p> <p>5.3 The cleaning contract was reviewed and it was <b>RESOLVED</b> that the Clerk should carry out a site visit with the contractors and prepare a new contract considering cleaning being carried out 4 times a week on a Thursday night, Saturday morning, Monday and Wednesday and to include a time sheet for signature. This will be reviewed at the June full council meeting.</p>

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	5.4 There were no other matters to consider.
<b>6.</b>	<b>Flagpole</b> There were no matters to consider.
<b>7.</b>	<b>Budget Monitoring</b> 7.1 The financial position at 31/03/2018 was noted and no action was considered necessary. 7.2 No virements were considered necessary. 7.3 There were no other matters to consider.
<b>8.</b>	<b>Market Place</b> 8.1 A proposal from Councillors Barnes and Nottage was received re: bicycle racks, following a site visit and it was <b>RESOLVED</b> that this would be considered under street furniture licences. 8.2 A request was received from a resident regarding grass cutting in the Market Square and this was <b>APPROVED</b> . 8.3 A request was received from Harrowells regarding the installation of an access step and it was <b>AGREED</b> that Councillor Jackson would undertake a site visit. 8.4 There were no other matters to consider.
<b>9.</b>	<b>Parking/cobbles Working Group</b> 9.1 The final report for highways and parking in Easingwold from the Local Transport project was received and noted and will form basis of approach to Hambleton for requesting CIL or financial support.
<b>10.</b>	<b>Street Furniture Licences</b> The current Street Furniture Licences were reviewed in light of requests received from businesses and it was <b>RESOLVED</b> that a second site visit will be undertaken by Councillors Nottage and Barnes to ascertain bike rack recommendations throughout the town before a decision is made and investigate the curtilage of businesses to allow for pedestrian access, metre back on curtilage on both sides. It was <b>AGREED</b> to approve the Olive Branch's request and that The Angel's request would be considered with the bike racks. It was <b>AGREED</b> that each licence would be looked at on a case by case basis.
<b>11.</b>	<b>Anti-Social Behaviour Working Group</b> An update was received from Councillor Nottage; the next meeting will take place on Thursday 19 <sup>th</sup> April.
<b>12.</b>	<b>Bins</b> A request from a member of the public requesting a bin was received and it was <b>AGREED</b> that the Clerk would respond to Hambleton District Council to support the bin being placed opposite the Secondary School.
<b>13.</b>	<b>Date of Next Meeting</b> To note the next meeting is scheduled for 16 <sup>th</sup> July 2018 at 7.30pm or on the rising of the Planning Committee.

The meeting closed at 8.43 pm  
Signed.....