

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL**  
**HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00PM ON**  
**TUESDAY JULY 17TH 2018**

**PRESENT:** Councillors P. Nottage, C. Barnes, N. Madden, F. Johnston-Banks, S. Shepherd, G. Bingham, C. Jackson, R. Tanfield, A Gledhill, J. Fowell, G. Ellis, County Councillor P. Sowray

**Clerk of Meeting: Mrs Jane Bentley**

18/49	<b>APOLOGIES</b> Apologies were noted from District Councillor N. Knapton and reasons given approved.
18/50	<b>MINUTES</b> The minutes of the Full Meeting of the Council 19 <sup>th</sup> June (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 8 members of the public present who proposed the siting in Easingwold of a swing and other play equipment for disabled people. It was noted that there was interest for the group's proposal and it was <b>AGREED</b> that the item would be considered for a future agenda.
18/51	<b>NORTH YORKSHIRE POLICE</b> An update was received from North Yorkshire Police. Pub Watch is being restarted in Easingwold. It was noted that a bollard is missing from Millfields and it was <b>AGREED</b> that the Clerk should report it to the police. Councillor Nottage brought the condition of vandalism of the ladies' toilets to attention of the police. It was <b>AGREED</b> that the Clerk should email Matthew Balmforth with details of incidents of vandalism which have occurred. It was <b>AGREED</b> that the Clerk should resend the neighbourhood police survey to all councillors.
18/52	<b>TWINNING OF EASINGWOLD</b> The possibility of 'twinning' Easingwold with another town was considered and following a show of hands with the Chairman casting the deciding vote it was <b>RESOLVED</b> that the Chairman should explore the idea in more detail.
18/53	<b>MILLFIELDS</b> Signage for and to Millfields and other car parks were considered and it was <b>AGREED</b> that Councillors Tanfield and Barnes would create a plan detailing signage requirements for the public car parks as well as road signs directing people to the car parks. The Clerk would arrange for the Millfields Car Park to be installed as this is under ETC control and liaise with NYCC and HDC for implementation of the other signage
18/54	<b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only). <b>a) Responses/letters sent:</b> <ul style="list-style-type: none"> <li>• The Clerk sent an email to G H Smith on 26<sup>th</sup> June with an update on the power socket outside the toilets, following the police recommendations</li> <li>• The Clerk sent an email to ETIC on 26<sup>th</sup> June to confirm that a grant of £100 was agreed for refurbishment of the noticeboard</li> <li>• The Clerk invited Hambleton District Council to the next council meeting to discuss recycling and litter picking on 26<sup>th</sup> June</li> <li>• The Clerk telephoned Outwood Academy to discuss the reward of the 'Famous 4' on 26<sup>th</sup> June</li> <li>• The Clerk now has access to NYCC Parish Portal and reported the damage to the green on Galtres Drive on 2<sup>nd</sup> July</li> <li>• The Clerk and the Assistant Clerk met with Mr Walker on 2<sup>nd</sup> July to discuss grass cutting</li> <li>• The Clerk emailed the George Hotel on 26<sup>th</sup> June to respond to their request for a street furniture licence</li> </ul> <b>b) Events granted under the delegated powers of the Chairman and Clerk –</b>

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- Permission was given on 19<sup>th</sup> June for the EDCCA bus to be in the Market Place on 6<sup>th</sup> September

**c) Projects**

- **Seats** – The Clerk has ordered seats for the 3 vacant spaces, one at the end of Crabmill Lane near the rose bed, one halfway up Uppleby on the right-hand side and one on Church Avenue.
- **Toilets** – The Clerk has created a brief for the Ladies for the Operations Committee meeting on 16<sup>th</sup> July 2018
- **Christmas lights** – The Clerk requested an update on 9<sup>th</sup> July 2018
- **Rumble strip** - The Clerk will look for a contractor in June/July
- **Armistice project** – A meeting took place on 11<sup>th</sup> June with interested parties and the next meeting will take place on July 16th.
- **Tylers Walk** – the Chairman will provide an update
- **Dementia friendly** – Dementia in Action confirmed on 10<sup>th</sup> July that Easingwold Town Council is now on the Dementia in Action register
- **Planters in Long Street** – Clerk to progress following year end.
  
- **MATTERS ARISING:**
  
- The lights have now been adapted by Hambleton District Council
- A bin has been installed in Millfields car park
- A representative from Hambleton District Council will attend the August council meeting to discuss litter picking
- The drainage at Millfields should take place at the end of August/beginning of September
- The potential cobbles contractor will also look at the rumble strip
- The Clerk will use the NYCC Parish Portal to report the cars parking on the greens on Long Street before taking any action on planters

18/55

**CORRESPONDENCE**

- a. To note (to be found at the back of the minutes)
- b. For decision

**Correspondence for Decision: July 2018**

No.	Date Received	Request From	Request
N1	06/07/2018	Easingwold Lions	Request for sponsorship for the Band Contest ; request <b>approved</b> , Councillor Madden declared an interest
N2	09/07/2018	GH Smith	Flowers; request <b>approved</b> for the flowers, but the watering remains the responsibility of G H Smith
N3	09/07/2018	The York Hotel	Flower barrels, it was <b>agreed</b> that the Clerk should review the present and historic arrangements for ETC providing and maintaining flower tubs before responding to this request
N4	17/05/2018	Regency Dress Agency	Request for disabled parking allocation; it was <b>agreed</b> that disabled parking in the town should be put it on the next agenda for review.

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			It was <b>agreed</b> that the Clerk should contact HDC and NYCC to determine current procedures on designating parking restrictions.
N5	09/07/2018	Easingwold Scout Group	Request for a donation. Councillor Shepherd declared an interest. It was <b>agreed</b> to donate £100 in support of the annual Scouts Fireworks Display in November plus a willingness to invest £5,000 in the renewal project for the Dawney facility should the project go ahead.
N6	04/07/2018	Easingwold Lions	Carol Service in the Market Place; it was <b>agreed</b> to approve the request subject the set up on the car park beginning after 2.00pm
18/56	<b>EMERGENCY EXPENDITURE</b> Emergency expenditure actioned by the Clerk since the last meeting included £83 for a stirrup pump, £40 for data protection, 2 x toilet seats @ £35 toilet each		
18/57	<b>COMMITTEE REPORTS &amp; MATTERS</b> 57.1 The Social & Events Committee report from the 18 <sup>th</sup> June 2018 was received and approved and the Operations Committee report from the 16 <sup>th</sup> July 2018 was received. 57.2 Other matters considered: Councillor Shepherd requested more details about the Community Day. It was agreed that Councillor Jackson should liaise with EGSG regarding Millfields clearance.		
18/58	<b>FINANCE MATTERS</b> 58.1 The income from the previous month and the Income & Expenditure Report for June 2018 were noted. 58.2 The accounts for payment (list circulated prior to the meeting) were approved.  <b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS JULY 2018</b>		
			<b>Amount</b>
	<b>Payee Name</b>	<b>Reference</b>	<b>Paid</b>
	Arborwise	BP180701	1620.00
	The George Hotel	BP180702	90.00
	Easingwold Town Hall Co Ltd	BP180703	30.00
	BATA	BP180704	19.99
	The Galtres Centre Charity	BP180705	18.00
	MG Electrical Ltd	BP180706	97.20
	Falcon Documents Solutions Ltd	BP180707	237.97
	T Pooley	BP180708	119.00
	Easingwold Town Hall Co Ltd	BP180709	240.00
	ME Willis Ltd	BP180710	76.62
	Powerpoint Northern Ltd	BP180711	150.12
	J D Hudson	BP180712	1500.00
	P Rudd Decorators	BP180713	30.00
	The George Hotel	BP180714	90.00
	Welcoms	BP180715	85.24
	Yormed	BP180716	160.00
	A Nelson	BP180717	1663.50
	Salary 2	BP180718	566.32
	Salary 1	BP180719	1733.06
			<b>Transaction Detail</b>
			Uppleby trees
			Friendliness tea
			Adverts
			Miscellaneous materials
			Dementia Alliance meeting room
			Lights in Gents
			Photocopier
			Opening/closing toilets
			Newsletter print
			Miscellaneous materials
			Tool hire
			Market stalls contract
			ETIC painting sign
			Friendliness initiative
			Wifi
			Donation to fun run
			Miscellaneous Works
			Salary 2
			Salary 1

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	Easingwold Town Hall Co Ltd	BP180720	210.00	Spring Clean ads												
	HM Revenue & Customs	BP180721	532.84	Tax & NI												
	NY Pension Fund X3300	BP180722	681.07	Superannuation												
	A & M Cleaning	BP180723	652.36	Cleaning toilets												
	HDC	DDR	82.00	Rates												
	BT	DDR	58.56	BT business bill												
	CE & CM Walker Ltd	103260	4194.00	Grass cutting												
	P A Caygill	103261	273.00	Millfields work												
	Browns Nurseries	103262	874.00	Browns Nurseries												
	<b>Total</b>		<b>16084.85</b>													
18/59	<p><b>WEBSITE</b></p> <p>59.1 An update was received from Councillor Barnes and the Clerk and it was <b>RESOLVED</b> that Councillors would look at the website via the link circulated and feed-back their responses to the Clerk.</p> <p>59.2 The model policies were received and approved.</p> <p>59.3 To consider the purchase of tablets and resolve the way forward. This item was moved to the May 2019 agenda.</p>															
18/60	<p><b>VEHICLE ACTIVATED SPEED SIGNS</b></p> <p>An update was received from Councillors Johnston-Banks and Jackson and it was <b>RESOLVED</b> that this item would be placed on a future agenda once the proposal, including costs, has been confirmed by NYCC. It was <b>AGREED</b> that Councillor Johnston-Banks would lead this project.</p>															
18/61	<p><b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b></p> <p>Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting: Disability play equipment, speed signs, car park signage, disabled car parking.</p>															
18/62	<p><b>TOWN REPAIRS AND MAINTENANCE</b></p> <p>There were no matters to consider.</p>															
18/63	<p><b>PLANNING MATTERS</b></p> <p>63.1 To consider Town Council response to planning applications received (see list attached)  <u><i>This item was taken at 8.30pm.</i></u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 55%;">Application details</th> <th style="width: 25%;">Address</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>18/01189/FUL</td> <td>Alterations, extension and subdivision of one dwelling to form two Wish to see <b>APPROVED</b></td> <td>Rear of Thorntons Butchers off Windross Square Market Place Easingwold</td> </tr> <tr> <td>b</td> <td>18/01253/LBC</td> <td>Listed Building Consent for Demolition of existing modern single storey rear extension and replacement with new single storey rear extension together with conversion and extension of the existing coach house. Internal first and second floor alterations to form shower room, master suite and guest bedroom. Construction of a detached timber garden/log store.</td> <td>The Mount Spring Street Easingwold</td> </tr> </tbody> </table>					Ref No	Application details	Address	a	18/01189/FUL	Alterations, extension and subdivision of one dwelling to form two Wish to see <b>APPROVED</b>	Rear of Thorntons Butchers off Windross Square Market Place Easingwold	b	18/01253/LBC	Listed Building Consent for Demolition of existing modern single storey rear extension and replacement with new single storey rear extension together with conversion and extension of the existing coach house. Internal first and second floor alterations to form shower room, master suite and guest bedroom. Construction of a detached timber garden/log store.	The Mount Spring Street Easingwold
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		Wish to see <b>APPROVED</b>	
c	18/01264/FUL	Revised application for side extension Wish to see <b>APPROVED</b>	39 Whiteoak Avenue Easingwold
d	18/00647/MRC	Variation of Condition No 17 (The approved landscape drawing is to be NE-1971-03-LA-01 rev L) to previously approved application: 15/01500/FUL - Revised application for the demolition of existing building and construction of 37 retirement living housing units (category II type accommodation), communal facilities, landscaping and car parking (reduction in car parking spaces from 36 to 35). Wish to see <b>APPROVED</b> subject to an agreement between the residents and McCarthy & Stone	Stillington Oaks Stillington Road Easingwold
e	18/01301/MRC	Variation of conditions attached to 16/02292/FUL - Demolition of existing dwelling and ancillary structures and construction of replacement dwelling and detached single garage with associated landscaping Wish to see <b>APPROVED</b>	Thornridge House, Husthwaite Road Easingwold
f	18/01309/CAT	Works to a tree in a Conservation Area Wish to see <b>APPROVED</b>	Carlton House Market Place Easingwold
g	18/01375/CAT	Works to a tree in a Conservation Area Wish to see <b>APPROVED</b>	Barnholm Back Lane, Easingwold

*63.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.*

The meeting closed at 9.25pm

Signed.....

Date: 21/08/2018

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<b>Correspondence to Note July 2018</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	22/06/2018	YLCA	Chief Executive's Bulletin
N2	22/06/2018	HDC	Hambleton Community Awards 2018 certificate
N3	22/06/2018	NYCC	Grass cutting complaint
N4	22/06/2018	Member of public	Grass cutting complaint
N5	26/06/2018	YLCA	Joint Annual Meeting
N6	26/06/2018	Information Commissioners Office	Data protection fee
N7	26/06/2018	YLCA	Chief Executive's Bulletin
N8	29/06/2018	Groundwork UK	Community Awards
N9	29/06/2018	NALC	Newsletter
N10	29/06/2018	North Yorks Police	Violent crime figure
N11	02/07/2018	Member of public	The Commercial Pub upcoming events
N12	03/07/2018	NYCC	Survey on Vehicle Activated Speed Signs
N13	03/07/2018	YLCA	Thanksgiving service for the life of Barry Dodd CBE
N14	03/07/2018	YLCA	The Good Councillors Guide
N15	06/07/2018	C E & C M Walker	Grass cutting complaint
N16	09/07/2018	NYCC Area 2	Grass cutting 18/19
N17	09/07/2018	NYCC	Proposed introduction of waiting restrictions on Tylers Walk
N18	09/07/2018	NYCC Area 2	Proposed introduction of waiting restrictions on Tylers Walk
N19	09/07/2018	NYCC Area 2	Proposed amendment to existing speed limit York Rd.
N20	09/07/2018	NY Police	Neighbourhood Policing Survey