

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL  
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON  
TUESDAY MARCH 20<sup>TH</sup> 2018**

**PRESENT:** Councillors P. Nottage (Chairman) C. Barnes, N. Madden, S. Shepherd, C. Jackson, R. Tanfield, F. Johnston-Banks, County Councillor P. Sowray, District Councillor N. Knapton

**Clerk of Meeting: Mrs Jane Bentley**

17/193	<p><b>APOLOGIES</b> Apologies were received from Councillors Gledhill, Fowell, Ellis and Bingham and reasons given approved.</p>
17/194	<p><b>MINUTES</b> The minutes of the Council Meeting on 20<sup>th</sup> February 2018 (already circulated) were approved for signature.</p>
	<p>It was <b>RESOLVED</b> to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present who asked about wifi data access and the Clerk agreed to investigate with Welcoms.</p>
17/195	<p><b>NORTH YORKSHIRE POLICE</b> There were no members of the police present but a written update was received.</p>
17/196	<p><b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only).</p> <p><b>a) Responses/letters sent:</b></p> <ul style="list-style-type: none"> <li>• An email was sent on 27<sup>th</sup> February to EGSG to approve the donation of £115 and to give permission for the cake stall request.</li> </ul> <p><b>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk</u> –</b></p> <ul style="list-style-type: none"> <li>• Permission was given on 23<sup>rd</sup> February 2018 for the Friends of Alne to have a market stall on Saturday 15<sup>th</sup> December in the Market Place</li> <li>• Permission was given on 27<sup>th</sup> February 2018 for Cancer Research to have a plant stall in the Market Place</li> <li>• Permission was given on 5<sup>th</sup> March 2018 for St Leonard's Hospice to have the Rainbow of Ribbons on the Market Green in July and the Light Up A Life Service on 28<sup>th</sup> November 2018 at 7pm</li> <li>• Permission was given on 9<sup>th</sup> March to hold a raffle for Easingwold Primary School on 16<sup>th</sup> June from 9.30 to 11.30am</li> </ul> <p><b>c) <u>Projects</u></b></p> <ul style="list-style-type: none"> <li>• <b>Seats</b> – The Miscellaneous Works Contractor has identified 3 vacant spaces, one at the end of Crabmill Lane near the rose bed, one halfway up Uppleby on the right hand side and one on Church Avenue. The Clerk will order 3 seats</li> <li>• <b>Toilets</b> – The Clerk is creating a brief</li> <li>• <b>Skate Park lights</b>– NYCC provided an update on 12<sup>th</sup> March about the installation of lights. The floodlight is not yet working. NYCC's Contractor will finish the wiring on Thursday or Friday this week and will set the off time at 8:30 pm.</li> <li>• <b>Car Park lights</b> -The light nearest the car park will also have the twin bracket arm fitted Thursday or Friday. As this column is a raise and lower type, to extend the column and fit a twin bracket arm and two lanterns would be unsafe, so NYCC will not be able to extend the column by a metre but can still fit 2 lanterns on a twin bracket arm.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Councillor Jackson is looking at installing the barrier after discussions with the former Managing Director of Wheelscape and has put forward a quote to do the work for £300.00 which has been agreed. Wheelscape has also offered to pay 50% of the costs.</li> <li>• <b>Christmas lights</b> – We are awaiting confirmation of dates from Hambleton District Council for the remainder of the lamp posts to be adapted. The Clerk requested an update on 12<sup>th</sup> March 2018.</li> <li>• <b>Rumble strip</b> - Clive Thornton at Hambleton District Council requested that the Clerk checked to see if it was NYCC adopted highway which NYCC confirmed that it was not on 9<sup>th</sup> March, the Clerk then informed Hambleton District Council.</li> <li>• <b>The Galtres Run</b> – The Clerk is in ongoing discussions with the organiser</li> <li>• <b>Millfields Vision</b> – 2B Landscape Consultancy presented a first draft of materials at the February Recreation and Opens Spaces Committee. There has been a meeting of the Millfields Vision Group and the specification for the consultation document has been created.</li> <li>• <b>MATTERS ARISING:</b></li> <li>• It was <b>AGREED</b> that the Clerk should speak to the Galtres Run organiser</li> <li>• It was <b>AGREED</b> that the Clerk should resend the letter re: Tylers Walk to NYCC</li> <li>• It was <b>AGREED</b> that the Clerk should continue to follow up the Car Park and the Skate Park lighting as well as the Rumble Strip</li> </ul>																																
17/197	<p><b>GENERAL DATA PROTECTION REGULATION</b></p> <p>An update was received from the Clerk and it was <b>RESOLVED</b> that this item should be put on the April agenda following training by the Clerk and Councillor Nottage.</p>																																
17/198	<p><b>CORRESPONDENCE</b></p> <p>a. To note b. For decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4" style="text-align: center;">Correspondence for Decision: March 2018</th> </tr> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date Received</th> <th style="text-align: center;">Request From</th> <th style="text-align: center;">Request</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N1</td> <td style="text-align: center;">05/03/2018</td> <td style="text-align: center;">TeaHee</td> <td>Request for a planter; it was <b>agreed</b> that this item should be on the agenda for the Operations Committee in April</td> </tr> <tr> <td style="text-align: center;">N2</td> <td style="text-align: center;">12/03/2018</td> <td style="text-align: center;">Howells vets</td> <td>To move the sign on York Road – it was <b>agreed</b> that it should be moved further South, and that the Clerk should ask permission from NYCC and request that Howells move it.</td> </tr> <tr> <td style="text-align: center;">N3</td> <td style="text-align: center;">12/03/2018</td> <td style="text-align: center;">Member of the Public</td> <td>Mole catcher; it was <b>agreed</b> that the Clerk should contact the mole catcher</td> </tr> <tr> <td style="text-align: center;">N4</td> <td style="text-align: center;">13/02/2018</td> <td style="text-align: center;">G H Smith</td> <td>To seal off the electricity box by the toilets; it was <b>agreed</b> that this item would be deferred to a subsequent meeting following discussion with the police and others at the anti-social behaviour working group.</td> </tr> <tr> <td style="text-align: center;">N5</td> <td style="text-align: center;">02/01/2018</td> <td style="text-align: center;">Parish of Easingwold with Raskelf</td> <td>Support upkeep of Churchyard; it was <b>agreed</b> that a donation of £3,000 would be given in accordance with the budgeted figure.</td> </tr> <tr> <td style="text-align: center;">N6</td> <td style="text-align: center;">02/03/2018</td> <td style="text-align: center;">Millfield Surgery</td> <td>Priority One gritting route. It was <b>agreed</b> that the Clerk should write to NYCC to request that these routes be added.</td> </tr> </tbody> </table>	Correspondence for Decision: March 2018				No.	Date Received	Request From	Request	N1	05/03/2018	TeaHee	Request for a planter; it was <b>agreed</b> that this item should be on the agenda for the Operations Committee in April	N2	12/03/2018	Howells vets	To move the sign on York Road – it was <b>agreed</b> that it should be moved further South, and that the Clerk should ask permission from NYCC and request that Howells move it.	N3	12/03/2018	Member of the Public	Mole catcher; it was <b>agreed</b> that the Clerk should contact the mole catcher	N4	13/02/2018	G H Smith	To seal off the electricity box by the toilets; it was <b>agreed</b> that this item would be deferred to a subsequent meeting following discussion with the police and others at the anti-social behaviour working group.	N5	02/01/2018	Parish of Easingwold with Raskelf	Support upkeep of Churchyard; it was <b>agreed</b> that a donation of £3,000 would be given in accordance with the budgeted figure.	N6	02/03/2018	Millfield Surgery	Priority One gritting route. It was <b>agreed</b> that the Clerk should write to NYCC to request that these routes be added.
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17/199	<p><b>EMERGENCY EXPENDITURE</b></p> <p>There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																

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17/200	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>200.1 The Recreation &amp; Open Spaces Committee report from 19<sup>th</sup> February 2018 and the Social &amp; Events Committee report from 7<sup>th</sup> March 2018 were approved, the Social &amp; Events Committee Report from the 19<sup>th</sup> March 2018 was received. An update was received from Councillor Nottage from the Millfields Working Group. It was <b>AGREED</b> that Councillor Nottage should rebrief 2B.</p> <p>200.2 The policy on inclusion and the policy for grants, sponsorships and donations were received from the Social &amp; Events committee and <b>APPROVED</b>.</p> <p>200. There were no other matters to consider.</p>																																																																																																																
17/201	<p><b>FINANCE MATTERS</b></p> <p>200.1 The income from the previous month and the Income &amp; Expenditure Report for February 2018 were noted.</p> <p>200.2 The accounts for payment (list circulated prior to the meeting) were approved.</p> <p style="text-align: center;"><b>EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS - MARCH 2018</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr><td>Smith of Derby Ltd</td><td>BP180401</td><td style="text-align: right;">265.20</td><td>Town Clock service</td></tr> <tr><td>T Pooley</td><td>BP180302</td><td style="text-align: right;">196.00</td><td>Opening/closing toilets</td></tr> <tr><td>HM Revenue &amp; Customs</td><td>BP180303</td><td style="text-align: right;">544.32</td><td>Tax &amp; NI</td></tr> <tr><td>NY Pension Fund X3300</td><td>BP180304</td><td style="text-align: right;">681.05</td><td>Superannuation</td></tr> <tr><td>Salary 2</td><td>BP180305</td><td style="text-align: right;">560.92</td><td>Salary 2</td></tr> <tr><td>Salary 1</td><td>BP180306</td><td style="text-align: right;">1560.07</td><td>Salary 1</td></tr> <tr><td>J Bentley</td><td>BP180306</td><td style="text-align: right;">270.10</td><td>GB Tidy up equipment</td></tr> <tr><td>Local Transport Projects</td><td>BP180307</td><td style="text-align: right;">4999.58</td><td>Town Centre Proposals</td></tr> <tr><td>YLCA</td><td>BP180308</td><td style="text-align: right;">833.00</td><td>Annual Subscription</td></tr> <tr><td>Easingwold Town Hall Co Ltd</td><td>BP180309</td><td style="text-align: right;">30.00</td><td>Friendliness Initiative</td></tr> <tr><td>BATA</td><td>BP180310</td><td style="text-align: right;">113.10</td><td>Miscellaneous Open Spaces cost</td></tr> <tr><td>Park Lane Playgrounds</td><td>BP180311</td><td style="text-align: right;">144.00</td><td>Play Area Inspection</td></tr> <tr><td>HDC</td><td>BP180312</td><td style="text-align: right;">372.18</td><td>Dog bin</td></tr> <tr><td>J Hudson</td><td>BP180313</td><td style="text-align: right;">1500.00</td><td>Market Stall contract</td></tr> <tr><td>Lawnmower Services York Ltd</td><td>BP180314</td><td style="text-align: right;">241.54</td><td>Repairs/service to mowers</td></tr> <tr><td>Bow House Ltd</td><td>BP180315</td><td style="text-align: right;">144.00</td><td>Hosting of website</td></tr> <tr><td>The George Hotel</td><td>BP180316</td><td style="text-align: right;">126.00</td><td>Friendliness Initiative</td></tr> <tr><td>Welcoms</td><td>BP180317</td><td style="text-align: right;">82.39</td><td>Wifi</td></tr> <tr><td>A Nelson</td><td>BP180318</td><td style="text-align: right;">839.90</td><td>Miscellaneous Works Contract</td></tr> <tr><td>A &amp; 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	NSALG	103253	66.00	Allotment membership	
	<b>Total</b>		<b>19720.67</b>		
	200.3 The appointment of an external consultant for year end 2017/18 was <b>APPROVED</b> .				
	200.4 To consider any other matters				
17/201	<b>STREET FURNITURE LICENCES</b>				
	It was <b>AGREED</b> that the licences would be reviewed at the Operations Committee meeting in April and that the Clerk would contact all street furniture licence holders to add a temporary extension to existing licences.				
17/202	<b>PLANNING MATTERS</b>				
	<i>This was taken at 8.00pm</i>				
	202.1 The Town Council's response to planning applications received was considered and approved:				
	Ref No	Application details	Address	Applicant's name	
	a	13/01703/DCN	Condition 7 - Discharge of condition application relating to appeal approval 13/01703/OUT for a residential development Wish to see <b>APPROVED</b> but wish to ensure that the heritage oak remains protected and in good condition.	Land off Stillington Road, Easingwold	Kier Living Ltd (Mr Ben Mansell)
	<b>Street Naming and Numbering Legislation – Public Health Act 1925 (Sections 17 to 19)</b>				
	<b>Street Naming Consultation of New Development – Land off Crabmill Lane, Easingwold</b>				
	The Planning Committee considered the options and there were no outright preferences; all were satisfactory				
	<b>Registration of new dwelling: Low Shires Farm, Easingwold</b>				
	202.2 Decisions on planning applications considered by Hambleton District Council were noted and total of applications for new dwellings approved				
17/203	<b>THERE BUT NOT THERE – ARMISTICE PROJECT 100 YEARS</b>				
	An email was received from a member of the public and it was <b>RESOLVED</b> that the Clerk should invite representatives from the British Legion, the War Memorial Committee, the Lions & the member of the public to a meeting organised by the council. The Clerk and Councillors Shepherd and Madden would liaise with the group and report back to council.				
17/204	<b>SUMMER PLANTING</b>				
	The summer planting colours were considered and it was <b>AGREED</b> that they would be red, white and blue. It was <b>AGREED</b> that Browns could supply the flowers and that 4 more hanging baskets could be bought at a total cost of approximately £120.00.				
17/205	<b>DEMENTIA FRIENDLY INITIATIVE</b>				
	205.1 An update from Councillor Nottage was received and all Councillors were encourage to attend the first event at The Galtres Centre on 29 March at 6pm.				
	205.2 There were no other matters to consider				
17/206	<b>EASINGWOLD'S DEVELOPMENT NEEDS TO SUPPORT THE HDC LOCAL PLAN/ETC</b>				

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	<p><b>NEIGHBOURHOOD PLAN GROWTH</b> A proposal was received from Councillor Barnes (sent by email). It was <b>RESOLVED</b> that District Councillor Knapton would meet with Councillors Nottage and Barnes to refine the proposal and a further meeting would then take place to include District Councillors Rooke and Ellis to finalise the approach. It was <b>AGREED</b> that Councillor Knapton would inform the Clerk of the correct contact at Hambleton District Council to obtain information from on the most up-to-date 123 list.</p>
17/207	<p><b>EASINGWOLD TOWN COUNCIL'S RESPONSE TO RESIDENTS</b> Easingwold Town Council's response to and support of residents' concerns and complaints was considered and it was <b>AGREED</b> that if residents raised an issue with individual councillors the councillor should signpost them to the appropriate public body (e.g. NYCC, Hambleton District Council, Yorkshire Water etc.) so that the issue can be dealt with by them in the first instance. However, if issues are not resolved in a satisfactory manner the resident should contact the Clerk in writing so that the way forward can be agreed at Council. For issues relating to Easingwold Town Council directly then the resident should be encouraged to contact the Clerk in writing. It was <b>AGREED</b> that the links to the other public bodies should be put on the new website and social media.</p>
17/208	<p><b>TOWN COUNCIL DINNER</b> The dinner was confirmed for 4<sup>th</sup> May 2018 in The George Hotel.</p>
17/209	<p><b>TOWN REPAIRS AND MAINTENANCE</b> 209.1 A request from the Miscellaneous Works Contractor for a new water pump was <b>APPROVED</b>. A request from Councillor Tanfield for a replacement No parking sign was <b>APPROVED</b>. It was <b>AGREED</b> that the Clerk should check previous minutes for decisions made regarding the installation of large planters on Long Street. 209.2 The Clerk was notified of the following requirements: The Veteran Oak sign needs replacing, the toilet doors require painting and the bus timetables noticeboard needs re-varnishing.</p>
17/210	<p><b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b> The annual newsletter</p>

The meeting closed at   pm  
Signed.....  
Date: 17/04/2018

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<b>Correspondence to Note March 2018</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	23/02/2018	2BConsultancy	Millfields Vision Consultation notes
N2	26/02/2018	NYCC	Hambleton Area Committee Agenda
N3	26/02/2018	Councillor	Poster for dementia roadshow
N4	26/02/2018	RAF Linton-on-Ouse	Night flying at RAF Linton-on-Ouse
N5	02/03/2018	YLCA	GDPR Toolkit for councils
N6	02/03/2018	North Yorkshire Pension Fund	Draft Contribution bands 18/19
N7	02/03/2018	NYCC	Road Closure Tanpit Lane
N8	02/03/2018	NYCC	Tylers Walk
N9	02/03/2018	Health Watch Yorkshire	Newsletter
N10	05/03/2018	HDC	Dementia Roadshow
N11	05/03/2018	NALC	Data Protection Bill
N12	12/03/2018	HDC	Persimmon Crabmill Lane
N13	12/03/2018	The George Hotel	Tylers Walk
N14	12/03/2018	Zurich Insurance	Friday Market
N15	12/03/2018	MOP	Building works East of Kelbalk Lane
N16	12/03/2018	Department for Transport	Stopping up Spring Street
N17	12/03/2018	HDC	Parish Plans and Surveys
N18	12/03/2018	HDC	HDC Business Awards 2018
N19	12/03/2018	Royal Air Force	Increased activity