

**MINUTES OF THE MEETING OF EASINGWOLD TOWN COUNCIL
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON
TUESDAY JUNE 20TH 2017**

PRESENT: Councillors P. Nottage, (Chairman), C. Barnes, R. Tanfield, G. Ellis, N. Madden, S. Shepherd, C. Jackson, F. Johnston-Banks, G. Bingham,
Clerk of Meeting: Mrs Jane Bentley

17/37	APOLOGIES Apologies were received and noted from County Councillor Peter Sowray and Councillor Julian Fowell and reasons approved.
17/38	MINUTES The minutes of the Council Meeting 16 th May (already circulated) were considered and approved for signature.
17/39	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 2 members of the public present and no questions were asked.
17/40	NORTH YORKSHIRE POLICE An update was received from North Yorkshire Police. There is a new beat policeman and 2 additional PCSO's in Easingwold. There has been criminal damage to a car that was keyed on Long Street and a mobile phone was stolen from the secondary school. No reports of any disturbances in the Memorial Park or in the Market Place. Councillor Nottage provided an update on the antisocial behaviour group and a letter will shortly be sent out to all residents notifying them of actions to be taken, which will include signs that say: PLEASE BE CONSIDERATE OF ALL PARK USERS AND NEIGHBOURS. Councillor Shepherd asked if the library was a designated safe place PCSO Mike Crosthwaite agreed to investigate.
17/41	EDCCA The proposal from EDCCA was withdrawn prior to the meeting.
17/42	COMMITTEE STRUCTURE AND REPRESENTATIVES ON OUTSIDE BODIES 42.1 It was AGREED to appoint membership of the committees as follows: Operations Committee: Councillors Richard Tanfield, Peter Nottage, Shirley Shepherd, Geoff Ellis, Chris Jackson, Georgina Bingham and Clive Barnes. Recreation and Open Spaces Committee: Councillors Julian Fowell, Neil Madden, Chris Jackson, Frank Johnston-Banks, Peter Nottage, Geoff Ellis. Social and Events Committee: Councillors Clive Barnes, Georgina Bingham, Frank Johnston-Banks, Shirley Shepherd, Neil Madden, Richard Tanfield 42.2 It was AGREED that representatives on outside bodies would remain the same with the exception of Councillor Nottage replacing Councillor Tanfield on the Easingwold & Villages Forum and Councillor Barnes being appointed to the YLCA.
17/43	MARKET PLACE COBBLING REPAIRS It was RESOLVED that this item would be incorporated in the Operations Committee and that the Clerk would recommend contractors to the Operations Committee.
17/44	MARKET PLACE COBBLING WORKING PARTY UPDATE Councillor Barnes provided an update and stated that here had been no further meetings and therefore there was a need to reactivate and this item will be incorporated into the Operations Committee.
17/45	NEIGHBOURHOOD PLAN Councillor Barnes has produced an update which will be uploaded onto the website. A meeting is taking place on July 13 th with Councillor Barnes, Councillor Nottage, Michael Clarke and Caroline Skelly at HDC Northallerton.
17/46	CAR PARKING WORKING GROUP Councillor Nottage provided an update and confirmed that whilst no further meetings had been held the group had been trying to elicit without any success support and advice from HDC/NYCC on the legal options open to ETC to implement parking controls on ETC land. It

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	<p>was AGREED that the Clerk would obtain quotes from a parking consultant to provide us with technical and legal advice. She would also revisit the files to confirm Land Ownership of the Market Place and other parking areas. Councillor Johnston-Banks suggested a voluntary system appealing to people's better nature and it was AGREED that this approach would be tested.</p>
17/47	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only)</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • An email was sent on 24th May to EDCCA to ask them to present their request at the June Full Council Meeting • 10 copies of the Good Councillor Guide were ordered from the YLCA on 24th May • An email was sent on the 24th May to Spring Street Almshouses to approve their recommendation for Nominative Trustees • An email was sent on the 24th may to the British Legion to agree that the council would become involved in Battle's Over a Nation's Tribute <p>b) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • Permission was given on 12th June 2017 to autism plus to have a plant stall on 16th June under the buttercross <p>c) <u>Projects</u></p> <ul style="list-style-type: none"> • Seats – The seats will be ordered once the refurbishment work has been carried out on the Market Green to ensure that storage is not an issue. • Drainage – Philliskirk have finished work on Millfields. • Market Place refurbishment – The Clerk has sent out the approved spec to 3 companies and this will be reviewed at the next committee meeting. • Toilets – Councillor Jackson and the Clerk are in contact with Aaztec and awaiting confirmation of start dates and contractors for the floor from Aaztec. • Cobbles – The Clerk has telephoned Mark Snowball and there is still no response; the Clerk will contact him again. • Skate Park – We are working towards an opening date of 1st July with COZIE. Wheelscape have completed the seeding. The Clerk has requested quotes for the sign. • Defibrillator – The Clerk met with Kay and Michael Riley of the George, The Lions and The Forest of Galtres Lodge and it was agreed that the defibrillator would be purchased and the cost split between 4 parties (approximately £375 each). Since then County Cllr Peter Sowray has confirmed that NYCC have agreed to contribute £325 towards the cost. • Signage and Noticeboard – The Assistant Clerk has ordered the signs quotes have been received from a further contractor • Clean up Easingwold – more volunteers have come forward and this item has been put on the agenda for full council meeting. • IT – Is in hand.

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17/48	<p>CORRESPONDENCE</p> <p>a. To note to be found at the back of these minutes.</p> <p>b. For decision</p> <p style="text-align: center;">Correspondence for Decision: June 2017</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">No.</th> <th style="width: 15%;">Date Received</th> <th style="width: 20%;">Request From</th> <th style="width: 55%;">Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>01/06/2017</td> <td>HDC Engineer</td> <td>Adapting lights for Christmas decorations – It was agreed to allocate £2,100 and inform Hambleton District Council to go ahead with converting the lights. It was agreed to consider Christmas lights in Long Street for 2018/19.</td> </tr> <tr> <td>N2</td> <td>09/06/2017</td> <td>The Angel Inn</td> <td>Street Furniture Licence/ no parking signs. It was agreed that more information was required from The Angel. It was agreed that the Clerk would speak to the Olive Branch regarding cycle parking to remind them that formal permission is required and they have to submit a request to ETC. It was agreed that the Clerk would determine the ownership of the kerbs, front and back to establish if the bike stand was on NYCC as well as ETC land.</td> </tr> </tbody> </table>	No.	Date Received	Request From	Request	N1	01/06/2017	HDC Engineer	Adapting lights for Christmas decorations – It was agreed to allocate £2,100 and inform Hambleton District Council to go ahead with converting the lights. It was agreed to consider Christmas lights in Long Street for 2018/19.	N2	09/06/2017	The Angel Inn	Street Furniture Licence/ no parking signs. It was agreed that more information was required from The Angel. It was agreed that the Clerk would speak to the Olive Branch regarding cycle parking to remind them that formal permission is required and they have to submit a request to ETC. It was agreed that the Clerk would determine the ownership of the kerbs, front and back to establish if the bike stand was on NYCC as well as ETC land.																								
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17/49	<p>EMERGENCY EXPENDITURE</p> <p>Emergency expenditure of £120 to remove the basket swing from the Memorial Park following a safety issue identified during a routine play park inspection actioned by the Clerk was noted and approved.</p>																																				
17/50	<p>COMMITTEE REPORTS & MATTERS</p> <p>50.1 The Town Centre Committee Report from the 15th May 2017 was received and approved and the Open Spaces Committee Report from the 19th June 2017 was received.</p> <p>50.2 There were no other matters to consider.</p>																																				
17/51	<p>FINANCE MATTERS</p> <p>51.1 Income from the previous month and the Income & Expenditure Report for May 2017 were noted.</p> <p>51.2 The following accounts for payment were approved:</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS - JUNE 2017</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Payee Name</th> <th style="width: 15%;">Reference</th> <th style="width: 15%;">Amount Paid</th> <th style="width: 35%;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>BP170601</td> <td>72.00</td> <td>Adverts</td> </tr> <tr> <td>YLCA</td> <td>BP170602</td> <td>40.55</td> <td>Good Councillors Guide</td> </tr> <tr> <td>Park Lane Services Ltd</td> <td>BP170603</td> <td>144.00</td> <td>Playground Inspections</td> </tr> <tr> <td>Park Lane Services Ltd</td> <td>BP170604</td> <td>120.00</td> <td>Emergency repairs</td> </tr> <tr> <td>BATA</td> <td>BP170605</td> <td>796.11</td> <td>Miscellaneous materials</td> </tr> <tr> <td>CLANNET</td> <td>BP170606</td> <td>84.31</td> <td>WIFI</td> </tr> <tr> <td>ME Willis Ltd</td> <td>BP170607</td> <td>35.94</td> <td>Miscellaneous equipment</td> </tr> <tr> <td>Holly Cottage Farm</td> <td>BP170608</td> <td>15.00</td> <td>Repayment of market rent</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	Easingwold Town Hall Co Ltd	BP170601	72.00	Adverts	YLCA	BP170602	40.55	Good Councillors Guide	Park Lane Services Ltd	BP170603	144.00	Playground Inspections	Park Lane Services Ltd	BP170604	120.00	Emergency repairs	BATA	BP170605	796.11	Miscellaneous materials	CLANNET	BP170606	84.31	WIFI	ME Willis Ltd	BP170607	35.94	Miscellaneous equipment	Holly Cottage Farm	BP170608	15.00	Repayment of market rent
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	Staples Direct	BP170609	10.00	Stationery	
	Salary 2	BP170610	537.81	Salary 2	
	Salary 1	BP170611	1565.57	Salary 1	
	A & M Cleaning Services	BP170612	671.58	Cleaning toilets	
	A Nelson	BP170613	1708.37	Miscellaneous Works	
	NY Pension Fund X3300	BP170614	732.93	Superannuation	
	HM Revenue & Customs	BP170615	548.43	Tax & NI	
	Circuit Innovations	BP170616	80.50	Website	
	JT Pooley	BP170617	210.00	Opening/closing toilets	
	S Fairbrother	BP170618	28.00	Opening/closing toilets	
	Easingwold Town Hall Co Ltd	BP170619	72.00	Advert	
	The Galtres Centre Charity	BP170620	35.40	Lounge for Parish Assembly	
	Lawnmower Services York Ltd	BP170621	455.51	Lawnmower Services York Ltd	
	Joseph Hudson	BP170622	1500.00	Market Stalls Contract	
	Boston Seeds	103217	540.00	Boston Seeds	
	M Fairweather Groundworks Ltd	103218	700.80	M Fairweather	
	CE & CM Walker Ltd	103219	1560.00	Grass cutting	
	Petty Cash	103220	74.75	Petty Cash top up	
	BT	DDR	329.50	Business bill	
	Hambleton District Council	DDR	79.00	Rates	
	Total		12748.06		
	51.3 The 2016/2017 report from the Internal Auditor was received.				
	51.4 There were no other matters to consider.				
17/52	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting were considered and no items identified.				
17/53	TOWN REPAIRS AND MAINTENANCE Overgrown shrubs on the island opposite The Angel.				
17/54	PLANNING MATTERS <i>This item was taken at 8.00pm.</i>				
	54.1 To consider Town Council response to planning applications received (see list attached)				
	Ref No	Application details	Address	Applicant's name	
	b	17/00930/FUL	Revised alterations and extensions to dwelling house. Wish to see APPROVED	Teasdale House, Crayke Road, Easingwold	Mr & Mrs Wright
	c	17/01069/CAT	Works to trees in a Conservation Area Wish to see APPROVED	St Monicas Hospital Long Street Easingwold	St Monica's NHS Trust

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	d	17/00432/CAT	Crown lift Leyland Cypress tree by approx 4-5m. Fell beech tree and Goat willow tree Wish to see APPROVED	Tudor House 4 Uppleby, Easingwold	Mrs Thornton
	e	17/00832/FUL	Replacement windows to first floor flat Wish to see APPROVED	Malt Shovel House, Spring Street, Easingwold	Mr Charles Hobson
	f	17/01139/FUL	Demolition of existing conservatory and construction of an orangery Wish to see APPROVED	1 Showfield Drive Easingwold North Yorkshire YO61 3GD	Mr & Mrs Paul
	g	17/01092/FUL	Proposed alterations and rear extension to dwelling to improve domestic facilities Wish to see APPROVED	Ithilien Back Lane Easingwold North Yorkshire	Mr & Mrs Knowlson
	h	17/00911/FUL	Creation of a Community Library Facility including change of use from library space (D1) to office space (B1) Wish to see APPROVED	County Library, Market Place, Easingwold	Ms Shirley Shepherd
	i	17/01106/FUL	Change of use from banking institution (A2) to Shops (A1), Offices (B1), Storage & Distribution (B8) and Cafe (A3). Wish to see APPROVED with the exception of the Storage & Distribution (B8) which would cause problems with access in the town centre. Wish to see change of use to a commercial operation rather than residential.	Natwest Customer Service Centre, Market Place, Easingwold	Mr & Mrs Huggins
	j	17/01198/TPO	Severing of ivy attached to trees subject to Tree Preservation Order No 1961/13 and lifting of lower canopy Wish to see APPROVED	Verge off Crabmill Lane, Easingwold	Mr Ross Water
	54.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.				
17/55	TOILETS 55.1 Councillor Jackson provided an update on the toilets and suggested way forward and it was AGREED to support the proposal.				

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	55.2 Quotes on urinals and water systems were received and it was AGREED to accept the recommendations in the proposal from Councillor Jackson.
17/56	CASUAL VACANCY - CO-OPTION OF COUNCILLOR It was RESOLVED to place an advertisement in the Advertiser, on facebook and on the noticeboards and to hold a separate meeting to interview any interested parties.
17/57	MILLFIELDS WORKING GROUP An update was received from Councillor Nottage and it was RESOLVED that following the proposal and numbered map, purchase of the benches and litter bin, restoration of the walking path to its original width, completion of the wildflower border, ongoing maintenance of the car park and a rough cut on 2 sections numbered 8 on the map were APPROVED . The rest of items will form part of a public consultation. It was AGREED that the Clerk would obtain quotes for a landscape architect and that the work of the Group would be taken forward via the Recreation and Open Spaces Committee.
17/58	CLEAN UP EASINGWOLD The Clerk to provided an update and it was RESOLVED that the item would be on the agenda for the next Recreation and Open Spaces Committee and that it would become a project and programme controlled by the new committee.

The meeting closed at 9.05pm

Signed.....

Date: 18/07/2017

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Correspondence to Note June 2017			
Note	Date Received	From	Subject
N1	16/05/2017	Member of public	Camping in Millfield Wood
N2	16/05/2017	Member of public	Toilets in Easingwold
N3	16/05/2017	Linton-on-Ouse RAF	Increased aircraft activity
N4	16/05/2017	North Yorkshire Police	Apologies
N5	23/05/2017	HDC	Ownership of land at Millfields
N6	26/05/2017	YLCA	Fields in Trust
N7	01/06/2017	Seafarers UK	Merchant Navy Day
N8	01/06/2017	YLCA	Weekly Bulletin from chief Executive
N9	01/06/2017	Friends of St Monica's Hospital	AGM 8th June
N10	05/06/2017	Local Councils Update	Local Councils Update
N11	05/06/2017	Easingwold Running Club	3D Visualisations for running track
N12	05/06/2017	YLCA	Reform of Data Protection legislation
N13	05/06/2017	Member of public	Local Plan
N14	05/06/2017	HDC	Parking
N15	13/06/2017	HDC	Easingwold & Villages Community Forum AGM
N16	05/06/2017	Member of public	Businesses encroaching on public areas