

**MINUTES OF A MEETING OF EASINGWOLD TOWN COUNCIL HELD  
AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY  
MARCH 21<sup>ST</sup> 2017**

**PRESENT:** Councillors P. Nottage, (Chairman), R. Tanfield, S. Shepherd, N. Madden, C. Jackson, F. Johnston-Banks, G. Bingham

**Clerk of Meeting:** Mrs Jane Bentley

16/232	<b>APOLOGIES</b> Apologies were noted and the reasons approved from District Councillor Knapton and Councillors Grainger, Barnes and Ellis
16/233	<b>MINUTES</b> The minutes of the Council Meeting dated 21 <sup>st</sup> February 2017 (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There were 2 members of the public present and no questions were asked.
16/234	<b>NORTH YORKSHIRE POLICE</b> The Chairman welcomed PCSO Crosthwaite who provided an update stating that generally crime levels were low and stable. Incidents included children playing football in the Memorial Park, a drug related cannabis grinder had been found in the Memorial Park, youths were in the Secondary School out of hours and a person was moving from door to door asking to buy gold and silver; a member of the public notified police who investigated and discovered that he was a wanted person and was then taken to York. 2 low value thefts in Costcutter are being investigated. There was one call regarding criminal damage to an empty property on Long Street which was being renovated. Peter Nottage provided an update on the Community Safety Working Group's first meeting stating that it was a very positive meeting during which 2 strategies had been developed 1) a physical approach around lighting and fencing at the back of the Memorial Park – a site meeting will be arranged and 2) a more proactive engagement approach with young people in the community (older youths in particular).
16/235	<b>EDCCA</b> A presentation from an EDCCA trustee was received on current activities. It was proposed and <b>AGREED</b> that the payment of £7500 for the community minibus and a donation of £1000 to support current activities be supported. It was also <b>AGREED</b> that if another specific scheme arises then EDCCA will come back to present it to the Council.
16/236	<b>TOILET TWINNING</b> A proposal for toilet twinning for Easingwold, a request for £240 and support by the Town Council was received. It was <b>RESOLVED</b> to approve the proposal.
16/237	<b>LIBRARY UPDATE</b> An update was received from Councillor Shepherd. The Chairman proposed a vote of thanks to all those involved in the project which was <b>AGREED</b> by the Council.
16/238	<b>OFFICE MOVE</b> An update was received from Councillor Shepherd and the Clerk and the quote for £480.00 for the joiner's work including the fire door was <b>APPROVED</b> .
16/239	<b>WEBSITE UPDATE</b> Councillor Tanfield provided an update of initial improvements which are now live he would be working on further changes as agreed at the Website meeting. It was <b>AGREED</b> that the Clerk should circulate the notes taken in the website meeting to the Council.
16/240	<b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only)  <b>a) <u>Responses/letters sent:</u></b>

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- An email was sent on 27<sup>th</sup> February 2017 inviting EDCCA to present their proposals for the requested donation at the next Easingwold Town Council meeting and that a decision would be deferred until then.
- An email was sent on the 27<sup>th</sup> February 2017 to Easingwold District Lions approving the use of the Western Side of the Market Place and the grassed areas owned by the Town Council for the Summer Fayre on Saturday 24<sup>th</sup> June from 0900 to 1900, using the market stalls and erecting a banner from 16<sup>th</sup> June until 24<sup>th</sup> June on the Market Cross as well as approving a donation of £225.00
- A response was sent to Rockin' All Over the Wold approving the use of the Market Place on Saturday 8<sup>th</sup> July, using the market stalls, leaving the public toilets open until 9pm with an extra supply of toilet rolls, using the electrical outlets on the side of the toilet building and approving a donation of £300.00.

**b) Events in the Market Place granted under the delegated powers of the Chairman and Clerk**

- Permission was given to the Easingwold and District Art Society on 13<sup>th</sup> March 2017 for a banner to be hung on the Market Cross from 15<sup>th</sup> to 22<sup>nd</sup> May for the Art Fair
- Permission was given on 3<sup>rd</sup> March 2017 to Churches Together the Town Council to erect the Easter Cross on the Market Green on the 12<sup>th</sup> April and to have it in place until after Easter when the flowers fade.

**c) Items reported to NYCC**

- The broken slippery road sign by Clarks the Bakers on Long Street was reported to North Yorkshire County Council on 1<sup>st</sup> March 2017.

**d) Projects**

- **Seats** – an audit has been carried out following annual repairs and there are currently spaces for 4 seats: 2 on the market green, 1 at the top of Spring Street and 1 on Church Avenue.
- **Drainage** – Philliskirk provided an update following a site visit on 21<sup>st</sup> March 2017 stating that the site was still too wet to begin work and that they would be in touch over the next two weeks. Councillor Jackson to provide a full update following a telephone conversation.
- **Market Place refurbishment** – The Clerk has taken photos of the required work and has also suggested that the gravel around the toilets be included as part of the spec as gravel is blocking the drains and requires constant removal from the baby changing area.
- **Toilets** – Awaiting confirmation of start dates for the floor from Aaztec and confirmation of further details as requested in an email on 10<sup>th</sup> March 2017.
- **Cobbles** – Mark Snowball confirmed that he would begin work following his holiday. Clerk has asked him to confirm a start date now that he is back
- **Skate Park** – The Clerk has arranged a meeting with COZIE on 5<sup>th</sup> April to discuss ideas for the official opening and it will be an agenda item on 17<sup>th</sup> April 2017 at the Recreation Committee meeting. The Clerk has contacted Wheelscape to ask for dates for seeding the area.

**MATTERS ARISING:**

There were no matters arising.

16/241

**CORRESPONDENCE**

a. To note to be found at the back of these minutes.

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b. For decision

**Correspondence for Decision: March 2017**

No.	Date Received	Request From	Request
N1	20/02/2017	Alzheimer's Research UK	Request to be Mayor's Charity – request <b>refused</b> as there is no single Mayor's charity.
N2	01/03/2017	COZIE	Donation – NM declared an interest – request to reinstate the £1000 donation <b>approved</b> .
N3	10/03/2017	EGSG	Year end surplus monies – NM declared an interest. Request for 2 benches <b>approved</b> subject to the Clerk obtaining quotes. It was <b>agreed</b> that the willow herb item will be put onto the Open Spaces Committee agenda.
N4	14/03/2017	Member of the Public	Request for a bin on Millfields Lane. This was <b>deferred</b> to the Open Spaces Committee as part of a general holistic plan related to dog bins.
N5	14/03/2017	St Leonards Hospice	Rainbow Ribbons; request <b>approved</b> .

16/242	<p><b>DEFIBRILLATOR</b></p> <p>242.1 A letter from the George Hotel regarding the purchase of a defibrillator in the Market Place. The Chairman thanked Michael and Kay Riley for their generous offer to help fund and locate the defibrillator. It was <b>RESOLVED</b> to support the proposal but <b>NOTED</b> that there may be additional support from the NYCC 2017/18 locality budget.</p>												
16/243	<p><b>EMERGENCY EXPENDITURE</b></p> <p>Emergency expenditure actioned by the Chairman/Clerk since the last meeting included £380.00 for a dangerous tree to be felled and £350.00 of materials required for gully drainage of toilets. This was noted and approved.</p>												
16/244	<p><b>COMMITTEE REPORTS &amp; MATTERS</b></p> <p>244.1 The draft minutes from the F&amp;GP Committee meeting on the 7<sup>th</sup> March and the Town Centre Committee meeting on the 20<sup>th</sup> February were received and approved. The Open Spaces Committee meeting minutes of 20<sup>th</sup> March 2017 were received.</p> <p>244.2 There were no other matters to consider.</p>												
16/245	<p><b>FINANCE MATTERS</b></p> <p>245.1 The income from previous month and the Income &amp; Expenditure Report for February 2017 were noted.</p> <p>245.2 The list of accounts for payment were approved:</p> <p align="center"><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MARCH 2017</b></p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>A&amp;M Cleaning</td> <td>BP170339</td> <td>656.57</td> <td>Toilet cleaning</td> </tr> <tr> <td>CLANNET</td> <td>BP170340</td> <td>84.80</td> <td>Wifi</td> </tr> </tbody> </table>	Payee Name	Reference	Amount Paid	Transaction Detail	A&M Cleaning	BP170339	656.57	Toilet cleaning	CLANNET	BP170340	84.80	Wifi
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	NY Pension Fund X3300	BP170319	589.19	Superannuation
	HM Revenue & Customs	BP170320	520.53	Tax & NI
	Salary 1	BP170321	1503.34	Salary 1
	Salary 2	BP170322	537.81	Salary 2
	Yorkshire Water	BP170323	585.36	Water & Sewerage
	SLCC	BP170324	50.00	AGM & Training Day
	Wallgate Ltd	BP170325	67.49	Liquid Soap for Wallgate Thrii
	BATA	BP170326	241.75	Miscellaneous Materials
	A & S Corner	BP170327	174.00	Gate post Memorial Park
	JT Pooley	BP170328	196.00	Opening/closing toilets
	YLCA	BP170329	813.00	Annual Membership
	Joseph Hudson	BP170330	1500.00	Market stalls contract
	Easingwold Town Hall Co Ltd	BP170331	25.00	Friendship Ad
	Park Lane Services Ltd	BP170332	660.00	Repair of pirate ship and path
	SSE	BP170333	147.52	Electricity toilets
	HCI Data Ltd	BP170334	83.88	Renewal of domain
	Bowhouse	BP170335	144.00	Annual website hosting charge
	Mass Architecture	BP170336	336.00	Library plans
	A Nelson	BP170377	737.22	Miscellaneous Works
	R Tanfield	BP170338	220.00	Website updating
	Hambleton District Council	DDR	81.20	Rates
	BT	DDR	54.12	BT business bill
	BT	DDR	57.62	BT business bill
	DP & KY Birdsall	103202	192.00	Hedge cutting
	F Johnston-Banks	103203	9.04	Dog waste paint
	ME Willis Ltd	103204	66.18	Miscellaneous open space costs
	York Transmission Supplies Ltd	103205	1202.40	Market stalls & trailer repair
	Petty Cash	103206	62.54	Petty Cash top up
	<b>Total</b>		<b>11598.56</b>	
	245.3 There were no other matters to consider.			
16/246	<b>MARKET</b> 246.1 A request from a stallholder to change items sold from bags to eggs was received and it was <b>AGREED</b> that this item would be considered at the next Town Centre Committee meeting on 15 <sup>th</sup> May, as well as a review of the terms and conditions of stallholders. It was <b>AGREED</b> that the Clerk will inform the stallholder. 246.2 The new layout of the market following stall holder changes was <b>APPROVED</b> . 246.3 It was <b>AGREED</b> that the market rent paid on the day of bad weather issue should be moved to the next Town Centre Committee meeting.			
16/247	<b>NYCC COUNTRYSIDE ACCESS SERVICE</b> The public consultation document was reviewed and it was <b>AGREED</b> that the Clerk should forward the response to NYCC.			
16/248	<b>TOWN REPAIRS AND MAINTENANCE</b> No issues were raised.			
16/249	<b>EASINGWOLD TOWN COUNCIL VISION &amp; NEXT STEPS</b>			

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	18.1 The next steps and vision documents circulated by Councillor Barnes as formal drafts for use and the provisional newsletter (subject to some final drafting changes by the Chairman) were <b>APPROVED</b> .			
16/250	<b>PLANNING MATTERS</b>			
	<i><b>This item was taken at 8.00pm.</b></i>			
	250.1 The Town Council's response to planning applications received was considered and approved:			
	Ref No	Application details	Address	Applicant's name
a	17/00157/FUL	External and internal alterations to dwelling Wish to see <b>APPROVED</b> subject to the Conservation Officer approving the design. Wish to <b>ENSURE</b> that concerns about the smoke from the proposed wood burner are addressed.	Burnside Spring Street Easingwold North Yorkshire	Mr & Mrs Richard and Sara Gray and Bowland
b	17/00254/CAT	Works to trees in a conservation area Wish to see <b>APPROVED</b>	Lime Tree House, 39 Uppleby Easingwold North Yorkshire	Mr Michael Hughes
c	16/02707/ADV	Advertisement Consent for the siting of 2no. Temporary non illuminated hoarding signs (comprising banner on timber frames) Wish to see <b>APPROVED</b>	Fields Adjacent to North and South Roundabouts Easingwold Bypass Easingwold North Yorkshire	Mr D Tyro - McCarthy & Stone Retirement Lifestyles Ltd
d	17/00173/FUL	Change of use from dwelling to hair salon Wish to see <b>APPROVED</b>	60 Long Street Easingwold North Yorkshire YO61 3HT	Mrs Louise Beeson
e	17/00257/CAT	Works to trees in a conservation area Wish to see <b>APPROVED</b>	St Johns The Baptist Church Church Hill Easingwold North Yorkshire	St John The Baptist Church
f	17/00387/FUL	Construction of a single storey side extension Wish to see <b>APPROVED</b>	Carlton House Market Place Easingwold North Yorkshire	Mr and Mrs Wilkinson
g	17/00356/FUL	Alterations and extensions to private dwelling house. Wish to see <b>APPROVED</b>	Teasdale House Crayke Road Easingwold North Yorkshire	Mr & Mrs William Wright
h	17/00230/CAT	Works to trees in a conservation area - flowering Cherry. Cutting back overhanging branches Wish to see <b>APPROVED</b>	Belcara, 14A Bonneycroft Lane, Easingwold North Yorkshire	Mrs Marjorie Mannions
	<b>Street Naming and Numbering New Property:</b> Rear of Amco House, Easingwold New Postal Address: The Coach House, Back Lane, Easingwold, York, YO61 3BG			
	<b>Appeals to the Inspectorate:</b> Ref APP/G2713/W/17/3168056 33 Crabmill Lane, Easingwold YO61 3DF Revised application for the demolition of existing outbuildings and construction of a single storey dwelling.			

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	<p>Wish to see <b>REFUSED</b>. Easingwold Town Council consider this to be an inappropriate development of the site. ETC will inform the Planning Inspectorate.</p> <p><b>Postal Address for new dwellings:</b> Request for name suggestions for development at The Old Fire Station, Stillington Road, Easingwold.</p> <p>It was <b>AGREED</b> that following consideration of 1) Phoenix Court 2) George Salton and 3) Lance Bombardier Matthew Hatton, killed in Afghanistan that Hatton Court be proposed. The Clerk will notify the developer and remind them that they must clear this proposed name with the family of Lance Bombardier Hatton.</p> <p>250.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.</p>
16/251	<p><b>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</b></p> <p>Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include the Chiming of the Town Clock</p>

The meeting closed at 8.23 pm

Signed.....

Date: 18/04/2017

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<b>Correspondence to Note March 2017</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	06/03/2017	War Memorials Trust	Completion Report
N2	17/02/2017	NYCC	Planned Road Closure
N3	20/02/2017	Allotment holder	Request to pay annual charge
N4	20/02/2017	HDC	Vibrant Market Towns - conference
N5	20/02/2017	YLCA	Meeting of Hambleton Branch of YLCA
N6	24/02/2017	HDC	Successful Market Town
N7	27/02/2017	Wheels 2 work	Advert
N8	27/02/2017	Yorkshire Water	Water industry changes
N9	27/02/2017	HDC	Hambleton Area Committee
N10	27/02/2017	NY Pension Fund	Investment Strategy Statement
N11	28/02/2017	Holly Cottage Farm	Easingwold Market
N12	28/02/2017	NALC	Section 137 Expenditure
N13	28/02/2017	HDC	Meeting of Planning Committee
N14	28/02/2017	Wheels 2 work	Travel poster
N15	28/02/2017	YLCA	Neighbourhood Plans
N16	01/03/2017	NY Pension Fund	Year End Information
N17	01/03/2017	HDC	Business Awards
N18	03/03/2017	Easingwold & Villages Forum	Parking
N19	03/03/2017	Churches Together	Permission to put a cross on Market Green
N20	03/03/2017	Groundwork	Bags of help funding new criteria

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N21	03/03/2017	NY Pension Fund	Local Government Pension Scheme
N22	06/03/2017	HDC	Business Awards
N23	06/03/2017	HDC	Parish Liaison Meeting
N24	06/03/2017	NY Police	funding for community group projects
N25	10/03/2017	Market Trader	Notice to terminate contract
N26	16/02/2017	Wetherby District Lions Club	The Great Yorkshire Bike Ride - Saturday 17th June 2017
N27	14/03/2017	War Memorial Trust	Grant