

Easingwold Town Council

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Clerk: Mrs J Bentley

4th October 2016

FINANCE & GENERAL PURPOSES COMMITTEE

To: Councillors R Tanfield, N Madden, S Shepherd, P Nottage, C Jackson, C. Barnes

You are requested to attend a meeting of the above Committee on Tuesday 11th October 2016 at 7pm in the Council Chamber at the Galtres Centre.

Yours sincerely

Jane Bentley
Town Clerk

AGENDA

1. Apologies

To receive and approve apologies from any absent members

2. Minutes

To approve minutes of meeting dated 11th July 2016 (attached) for signature

3. Clerk's progress report & Matters Arising (items for information only)

- The Autumn newsletter has been distributed to the public and printed in the Easingwold Advertiser
- The external auditor certificate and report were received from PKF Littlejohn on the 30th August and the notice of conclusion of audit, detailing the rights of inspection, was published on the website and the noticeboard. There were no matters arising from the review.
- The Yorkshire Stone insurance claim is being processed with Zurich Insurance.
- *Matters Arising:*

4. Staffing Matters

4.1 To note the Annual & Sick Leave status for Clerk and Assistant Clerk

Clerk: No sick leave this financial year; 90 hours leave remaining
Asst Clerk: No sick leave this financial year; 70 hours leave remaining

4.2 To receive a letter from the Assistant Clerk and resolve the way forward.

4.3 To review the salary points for 2016/17 (providing the SLCC has provided a response to the job evaluation process by the 11th October).

5. Finance Matters

5.1 To note the spend to date against budget (Income & Expenditure Report and Trial Balance) at end of September (subject to availability of the month end bank statements).

5.2 To consider if any virements are necessary

5.3 To review the investments and community account balance (to follow by email)

5.4 To consider the appointment of a consultant to assist in the preparation of the 2017/2018 budget.

5.5 To consider any other matters regarding the budget and precept setting preparation work.

6. Wifi

6.1 Clerk to provide an update.

6.2 To resolve the way forward

7. Investments

To consider any new investment options and decide the way forward.

8. Newsletter

To consider any matters.

9. Website

To receive an update from Councillor Tanfield and resolve the way forward.

10. Parking

To receive a request from Councillor Jackson to organise the painting of white lines and no parking on the footpath opposite the Commercial and resolve the way forward.

10. Date of next Meeting

To consider the possible date of the next meeting.