

Easingwold Town Council

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Clerk: Mrs J Bentley

4th July 2016

FINANCE & GENERAL PURPOSES COMMITTEE

To: Councillors N Madden, R Tanfield, S Shepherd, P Nottage, C Jackson, C. Barnes

You are requested to attend a meeting of the above Committee on Monday 11th July 2016 at 7pm in the Council Chamber at the Galtres Centre.

Yours sincerely

Jane Bentley
Town Clerk

AGENDA

1. Appointment of the Chairman of the Committee

To appoint the Chairman of the Committee

2. Apologies

To receive and approve apologies from any absent members

3. Minutes

To approve minutes of meeting dated 23rd May 2016 (attached) for signature

4. Clerk's progress report & Matters Arising (items for information only)

- The newsletter has been distributed to the public and printed in the Easingwold Advertiser
- The Zurich insurance policy has been renewed
- All year end actions were successfully completed, approved and signed off at May's Annual Meeting of the Council and posted to the External Auditor for review and final certification. The notice of Public Rights and Publication of Unaudited Return is displayed from 6th June until the 15th July.
- The Assistant Clerk has taken the remaining 14 hours leave from 2015/16.
- *Matters Arising:*

5. Staffing Matters

5.1 To note the Annual & Sick Leave status for Clerk and Assistant Clerk

Clerk: No sick leave this financial year; 140 hours leave remaining Asst Clerk: No sick leave this financial year; 82 hours leave remaining

5.2 To receive the completed NALC & SLCC job evaluation form for signature by Chairman

6. Finance Matters

6.1 To note the spend to date against budget (Income & Expenditure Report and Trial Balance) at end June (subject to availability of the month end bank statements).

6.2 To consider if any virements are necessary

6.3 To review the status of the funding of the Scouts minibus and agree the way forward

- 6.4 To approve the purchase of a new trailer to transport and store the market stalls
- 6.5 To review the investments and community account balance (to follow by email)

7. Investments

To consider any new investment options and decide the way forward.

8. Newsletter

To consider any matters.

9. Insurance

To receive an update on the theft of the Yorkshire Stone from Councillor Ellis's property and the progress of the insurance claim.

10. Date of next Meeting

To consider the possible date of the next meeting.