

EASINGWOLD TOWN COUNCIL

**Annual Meeting of the Council to be held at 7.00pm on Tuesday 16th May 2017
in the Council Chamber at the Galtres Centre**

A G E N D A

1.	<p>ELECTION OF CHAIRMAN 1.1 To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office*. 1.2 To note the Chairman's Allowance for 2017/18 is £440.00</p>																																				
2.	<p>ELECTION OF VICE CHAIRMAN To elect a Vice Chairman</p>																																				
3.	<p>APOLOGIES To note apologies and consider approval of reasons given.</p>																																				
4.	<p>MINUTES 4.1 To consider minutes of the Council Meeting 18th April (already circulated) and approve for signature. 4.2 To note draft minutes of Annual Parish Assembly 25th April 2017 which are to be published on the council website</p>																																				
	<p>To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public</p>																																				
5.	<p>NORTH YORKSHIRE POLICE To receive an update from North Yorkshire Police.</p>																																				
6.	<p>EASINGWOLD SPORTIVE To receive a presentation from Easingwold Sportive and resolve the way forward.</p>																																				
7.	<p>HAMBLETON DISTRICT COUNCIL – VIBRANT MARKET TOWN PROJECT To receive a presentation from a member of the vibrant market town project team and resolve the way forward.</p>																																				
8.	<p>GALTRES CENTRE AGREEMENT To consider the continued use of the Council Chamber for Easingwold Town Council following the Asset Transfer and resolve the way forward.</p>																																				
9.	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only).</p>																																				
10.	<p>CORRESPONDENCE a. To note b. For decision</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: left;">Correspondence for Decision: May 2017</th> </tr> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date Received</th> <th style="text-align: center;">Request From</th> <th style="text-align: center;">Request</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N1</td> <td style="text-align: center;">21/04/2017</td> <td>Nigel Knapton</td> <td>IT Upgrade</td> </tr> <tr> <td style="text-align: center;">N2</td> <td style="text-align: center;">05/02/2017</td> <td>EDCCA</td> <td>Funding request</td> </tr> <tr> <td style="text-align: center;">N3</td> <td style="text-align: center;">05/04/2017</td> <td>Good councillors guide 2017</td> <td>YLCA</td> </tr> <tr> <td style="text-align: center;">N4</td> <td style="text-align: center;">05/04/2017</td> <td>Spring Street Almshouses</td> <td>Nominative Trustees</td> </tr> <tr> <td style="text-align: center;">N5</td> <td style="text-align: center;">05/04/2017</td> <td>SLCC</td> <td>Regional Training Seminar</td> </tr> <tr> <td style="text-align: center;">N6</td> <td style="text-align: center;">05/08/2017</td> <td>British Legion</td> <td>Battles's Over A Nation's Tribute</td> </tr> <tr> <td style="text-align: center;">N7</td> <td style="text-align: center;">07/05/2017</td> <td>Councillor</td> <td>Lions marching band contest and cup</td> </tr> </tbody> </table>	Correspondence for Decision: May 2017				No.	Date Received	Request From	Request	N1	21/04/2017	Nigel Knapton	IT Upgrade	N2	05/02/2017	EDCCA	Funding request	N3	05/04/2017	Good councillors guide 2017	YLCA	N4	05/04/2017	Spring Street Almshouses	Nominative Trustees	N5	05/04/2017	SLCC	Regional Training Seminar	N6	05/08/2017	British Legion	Battles's Over A Nation's Tribute	N7	07/05/2017	Councillor	Lions marching band contest and cup
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11.	<p>EMERGENCY EXPENDITURE To note and approve any emergency expenditure actioned by the Clerk since the last meeting</p>																																				
12.	<p>COMMITTEE REPORTS & MATTERS 12.1 To receive the Town Centre Committee Report from the 15th May 2017. 12.2 To review the committee structures and terms of reference and resolve the way forward 12.3 To consider any other matters</p>																																				
13.	<p>FINANCE MATTERS</p>																																				

	<p>13.1 To note income from previous month and the Income & Expenditure Report for April 2017.</p> <p>13.2 To approve accounts for payment (list to be circulated prior to the meeting)</p> <p>13.3 Annual Return 2016/17. To receive, consider and resolve to approve the Annual Return as prepared by the Clerk and validated by the Internal Controls procedure by Councillor R. Tanfield and the Internal Auditors. The Annual Return should then be submitted to the External Auditor, Littlejohn LLP to comply with the statutory deadline of 12th June 2017.</p> <p>13.4 To resolve to approve the Annual Governance statement as per page 2 of the Annual Return in advance of approving Section 2 – Accounting Statements.</p> <p>13.5 To resolve to:</p> <p>a) consider the Accounting Statements by the members meeting as a whole;</p> <p>b) approve the Accounting Statements by resolution; and</p> <p>c) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.</p> <p>13.6 To note the receipt of the first precept instalment from Hambleton District Council for £63229.57 GBP</p>
14.	<p>URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA</p> <p>To consider items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting.</p>
15.	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>To notify Clerk of requirements and actions to be taken</p>
16.	<p>PLANNING MATTERS</p> <p>16.1 To consider Town Council response to planning applications received (see list attached) <i>This item will be taken at 8.00pm.</i></p> <p>16.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.</p>

9th May 2017

Mrs. J. Bentley

Town Clerk

Easingwold Library, Market Place, Easingwold, York, YO61 3AN

Tel: 01347 822422

e-mail: clerk@easingwold.gov.uk

NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item** but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or Mr. G. Nelson, HDC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.

*If the elected Chairman is absent the Clerk will ensure the Acceptance of Declaration of Office is signed at the earliest opportunity before the next meeting of the Council.